



2011-2012

Student/Parent Handbook

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IMPORTANT CONTACTS

Phone/Fax Numbers and Email Addresses

EMERGENCY NUMBERS

IMG Academies' Emergency: (941) 650-1000
Manatee County Police, Fire and EMS: 9-911 (on campus)

ADMISSIONS INFORMATION AND PROCEDURES

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IMG PENDLETON SCHOOL

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Jana Duchene – Admissions Assistant

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Bianca Beebe – Office Executive Assistant

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Email: Bianca.Beebe@imgworld.com

RESIDENTIAL LIFE/STUDENT SERVICES

Ash Ghaffari- Director

Tel: (941) 752-2471. Fax: (941) 752-2630

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Matt Holland- Assistant Director

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Kerri Grant- Student Services Coordinator

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Email: Kerri.Grant@imgworld.com

APV Student Services:	(941) 739-7301. Fax: (941) 751-4042
Champion's Walk:	(941) 896-7810. Fax: (941) 201-6147
B-Dorm Student Services:	(941) 739-7445. Fax: (941)-752-2528
C-Dorm Student Services:	(941) 739-7445. Fax: (941)-752-2528
D-Dorm Student Services:	(941) 739-7446. Fax: (941)-752-2528
E-Dorm Student Services:	(941) 739-7447. Fax: (941)-752-2528

Student Services General E-mail:

Email: studentservices@imgworld.com

Student Permission to Leave Campus:

Fax # (941)-752-2528

Email: permissions@imgworld.com

GUEST RELATIONS

Tel: (941) 755-1000. Fax: (941) 752-2630

Email: GuestRelations@imgworld.com

CUSTOMER SERVICE

Lynn Dorton- Manager of Customer Service

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HEALTH SERVICES

Sharon Zimmerman – Director

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Chris Georgoulis – Health and Safety Coordinator

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Training Room (IPI)

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Email: AthleticTrainers@imgworld.com

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MAIL

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Ken Bolek –Director

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FOOTBALL

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PERFORMANCE INSTITUTE

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Dr. Taryn Morgan- Business Unit Manager

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POLICIES/PROCEDURES

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Manager on Duty

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RETAIL

Gillian Stowe – Director of Retail & Hospitality

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IMG Sports Shop (store.imgacademies.com)

Tel: (941) 752-2520 or (941) 752-2521. Fax: (941) 752-2530

Golf Building Pro Shop

Tel: (941) 739-7359

Golf & Country Club Pro Shop

Tel: (941) 739-7418

Wellness Spa

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CLUBHOUSE

Gillian Stowe – Director of Retail & Hospitality

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FOOD SERVICE

Jeremy Thayer – Food and Beverage Director

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SALES/RESERVATIONS/ACCOMMODATIONS

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SOCCER

Scott Dean – Assistant Director, Coaching

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HONOR CODE, POLICIES, RULES AND REGULATIONS

ALL STUDENTS BOARDING AND NON-BOARDING

THE HONOR CODE

As a member of the IMG Academies' community, each student is expected to treat all people with respect, including fellow students, guests and the IMG Academies' staff. Each student is responsible to inform the appropriate IMG Academies' staff member if they see or learn that a fellow student is involved in, has been involved in or is planning any action that is or will (1) be harmful to him or herself, to another student, or to the IMG Academies' community (2) illegal or in violation of IMG Academies' codes, rules or regulations; or (3) adversely affect any other member of the IMG Academies' community. Such actions may include racial/sexual and/or other forms of harassment, violence, theft and the possession or use of weapons, drugs, inhalants, alcohol or tobacco.

Honesty and trust are essential for people to live together in a peaceful, harmonious and productive manner. If a student is questioned by an IMG Academies' administrator, employee, or other staff member, the student is expected to tell the truth. Refusing to answer or not disclosing the truth will result in disciplinary action which may include, but is not limited to, suspension or dismissal from IMG Academies, *without refund*. Truthfulness is held in the highest regard at IMG Academies and failure to be truthful is considered a serious offense.

CODE FOR RESPONSIBLE BEHAVIOR

IMG Academies wants students to grow in their abilities in athletics, knowledge and character. In addition, it is our goal to help each student become a responsible, self-motivated and caring individual. The building of these characteristics is dependent upon each student's development of responsible behavior – that is, behavior that fulfills a person's legitimate needs and opportunities in a manner that does not deprive others of their needs and opportunities. IMG Academies' participants understand and agree that their responsible behavior is expected at all times, regardless of whether they are on or off the field/court or on or off campus, while enrolled at IMG Academies.

IMG Academies has positive expectations for its students. As a result, common sense, courtesy and a respect for others are the basis of the discipline system. The following brief guidelines may help students and their parents/guardians to better understand what IMG Academies expects of each student:

- ^ To strive to make the most of this opportunity for learning, both in and out of their sports program.
- ^ To be considerate and respectful of others.
- ^ To follow the policies, rules and regulations set forth in this Handbook for the benefit of the student and all other members of the IMG Academies' community.
- ^ To contribute to the community. A student's sharing of his/her talents in athletic, artistic, academic, dramatic and other aspects of IMG Academies' life will contribute to their own growth as well as to the welfare of their fellow students.

IMG ACADEMIES' RULES

The rules at IMG Academies, based upon past and more recent experience, are appropriate and necessary to the needs of the school at this particular time. **IMG Academies' reserves the right to add to, remove, or change these rules at its discretion with or without notice**

Furthermore, we believe that, within the structure of these rules, broad latitude and ample opportunity exist for students to grow, to meet their needs and to enjoy enriching experiences. In the absence of a published rule, each student is expected to exercise prudent judgment and concern for others.

Both boarding and non-boarding students must comply with the following policies, procedures and rules whether on or off campus, in session or on vacation for the duration of enrollment at the Academies. In addition, boarding and non-boarding students must comply with any applicable city, state or federal laws or ordinances.

IMG Academies reserves the right to inspect, or search any person, personal property, mail, rooms, lockers, vehicles or other areas, locked or unlocked, at any time and for any reason

IMG ACADEMIES CONSIDERS THE FOLLOWING MAJOR DISCIPLINARY OFFENSES. THE CONSEQUENCES MAY INCLUDE THE IMMEDIATE DISMISSAL OR SUSPENSION FROM IMG ACADEMIES WITHOUT REFUND:

- 1) Purchasing (or attempting to purchase), using, or possessing alcohol or illegal drugs (including unauthorized prescription drugs or potentially mood-altering substances), or possessing drug paraphernalia. *NOTE: Serenity is considered a mood-altering substance.

“Possessing” includes but is not limited to such situations as:

- a) When a student who has been out of the jurisdiction of the school returns to campus showing evidence of having been drinking or using drugs.
- b) When a student’s car on campus has alcoholic beverages or illegal drugs in it.

“In the Presence” Any student who remains in any situation or place for more than the amount of time to become aware of the situation where drugs, substances, or alcohol are present, will be considered to be in violation of IMG Academies’ policies. *Students may call (941) 650-1000 at any time and ask for pick up from an uncomfortable situation.*

- 2) **Theft** (or arranging/facilitating the theft) on or off IMG Academies campus of property or identity including, but not limited to, another student’s ID, sports equipment, bicycles, laptop computers, school books and supplies, Internet accounts, credit cards, credit card account numbers, clothing, shoes, or the **unauthorized use** (or arranging/facilitating the unauthorized use) of calling cards, cell phones, IMG Academies’ facilities and resources.
- 3) **INTIMATE CONTACT WITH ANOTHER STUDENT OR ACTS CONSIDERED HAVING A SEXUAL CONNOTATION OR SEXUAL OVERTONES.**
- 4) Male dorm rooms are **off limits** to female students, and female dorm rooms are **off limits** to male students.
- 5) Possession of **weapons** or other dangerous instruments.
- 6) **Leaving campus** without permission or without obtaining the proper pass.
- 7) **Fighting**, including any physical abuse or contact intended to cause infliction of physical harm to another student.
- 8) **Harassment** including (but not limited to) any conduct detrimental to the best interest of the school, such as bullying, hazing, verbal abuse, slander, sexual harassment, harassment via the use of phone or electronic media including internet chat sessions, instant or text messaging, e-mail or websites such as Facebook and My Space or any other form of grossly inappropriate behavior.
- 9) **Vandalism**, physical damage to any property, whether on campus or off-campus while attending or participating in an off-campus activity.

- 10) **Disrespect** shown to fellow student/athletes; IMG Academies' staff member, guest, or contractor; a school teacher, school employee; or tournament/game officials and staff.
- 11) Criminal activities while enrolled at IMG Academies or previous unknown criminal activities.
- 12) Creation, sale, purchase, possession, distribution, or use (or arranging/facilitating the creation, sale, purchase, possession, distribution, or use) of any **identification with false information** for the student or any other third party. This includes using another student's ID.

IMG Academies considers the following *additional* disciplinary offenses. The consequences may include activity or sport restriction and/or a work detail. NOTE: Continuous violation of the following rules may result in the immediate dismissal or suspension from IMG Academies without refund.

- 1) Use, sale, purchase, distribution, or possession (or arranging/facilitating the use, sale, purchase, distribution, or possession) of **cigarettes, cigars, or chewing tobacco**.
- 2) All forms of **gambling** (e.g. betting) by students including on the Internet and the sports field.
- 3) Not wearing or having visible a current ID, while on campus.
- 4) Use of **profanity**, violent, or harassing speech or writings and images (including in emails and instant messaging).
- 5) Purchase, sale, possession of, or passing of pornographic material or viewing pornography.
- 6) Unauthorized possession or use of IMG Academies' **walkie-talkies, golf carts** or keys.
- 7) Wearing clothes with **offensive advertising** or content or wearing clothes that are too revealing by IMG Academies' standards.
- 8) **Wrestling** or other rough games or behavior, including pushing/throwing someone into the swimming pools.
- 9) Entering another dorm room, **for any reason** without express permission from student services staff.
- 10) Leaving your dorm room after curfew for any reason **other than an emergency** in which case students are to report directly to the Guest

Relations. **For emergencies call (941) 650-1000** otherwise call (941) 755-1000 or dial “0” from your room.

- 11) Pulling, or cooperating/conspiring to pull, a **fire alarm** as a prank or without good cause, or using or cooperating/conspiring to use a **fire extinguisher** as a prank or without good cause or any type of prank call.
- 12) Making, or cooperating/conspiring to make, a **911 call** as a prank or without good cause.

IMG ACADEMIES’ REGULATIONS & POLICIES

FITNESS TO PARTICIPATE POLICY

IMG Academies requires each student to provide medical documentation of their fitness to participate, prior to the start of their sports program. IMG Academies may at any time during the year, require additional documentation or testing if it feels more measures are warranted and appropriate. Students are obligated to cooperate in any additional evaluations that may include physical or psychological examinations or testing. If, after evaluation, IMG Academies questions the fitness of a student to participate and continue with his or her sport program, they may require the student to either: (1) follow any recommended medical/psychological treatment program as a condition of his/her participation in their sport program or (2) be excluded from participation. Exclusion from participation may be temporary (i.e. suspension from their sport), or permanent (i.e. dismissal from the Academy) and is at the sole discretion of IMG Academies.

FOOD ALLERGY POLICY

IMGA strives to ensure that all student athletes have a safe and positive experience on campus. To that end, IMGA has developed guidelines for those student athletes that suffer from food allergies. The following policy applies:

- ⤴ IMGA does not knowingly incorporate peanut or tree nut products into foods served in the cafeteria, clubhouse, and bistro. However, IMGA cannot prevent all cross-contamination during food manufacturing, transportation and service process. Please be advised that the IMG Academies Golf and Country Club does incorporate nuts into its menu. The country club is not located on the main campus of IMG Academies.
- ⤴ IMGA will designate and clean a table in the junior cafeteria for use by food allergy sufferers.

- ^ Parents of students with severe allergies and other potentially life-threatening medical conditions may elect to have this information listed on a medical identification card.
- ^ To the extent reasonably available, students with food allergies will have the opportunity to purchase individual sealed meals that are free of specific allergens. To participate, students must make arrangements with Student Services.

REMEMBER:

Student athletes that suffer from severe allergies, food or otherwise, should:

- ^ **Notify** the IMG A Health Services Department of their allergies and prescribed treatments in advance of arrival at the IMG A campus
- ^ **Be prepared** to manage their allergic conditions before arrival on campus. Students should consult with their private health care practitioners regarding appropriate management of their allergies. Students should carry their epi-pens or other treatments with them as prescribed by their physician.
- ^ **Be aware** of the possibility of exposures at anytime.
- ^ **Never trade food** with others and be very careful in any situation that might lead to consumption or exposure to an allergen.
- ^ **ALWAYS SEEK TREATMENT FOR ANY REACTIONS OR POSSIBLE EXPOSURES**

IMG ACADEMIES SUPPLEMENTS POLICY

- ^ The American College of Sports Medicine (ACSM) Position Stand states that athletes under 18 should NOT be using any nutritional performance enhancing supplements of any kind
- ^ NCAA guidelines on nutrition state that college students should NOT be given any supplements other than additional amounts of calories, carbohydrates and/or proteins.
- ^ IMG A policy on supplements conforms with both these bodies. The ban on supplements for students includes, but is not limited to, creatine, HMB, glutamine, arginine, nitric oxide, taurine, carnitine, β -alanine – and obviously anything illegal!
- ^ If you eat a varied and balanced diet you should not need to take any multivitamin and/or mineral supplements. If you think you need extra vitamins or minerals, always check your diet first, and talk to the Nutrition Division to get a proper assessment of your needs.
- ^ **AROUND 30% OF ALL DIETARY SUPPLEMENTS IN THE USA ARE KNOWN TO BE CONTAMINATED, AND SOME OF THESE**

CONTAMINANTS ARE SUBSTANCES THAT CAN CAUSE A POSITIVE DRUGS TEST. ONLY PRODUCTS WHICH HAVE BEEN TESTED AND INDEPENDENTLY CERTIFIED SHOULD BE USED. TAKE ADVICE IF YOU WANT TO USE A SUPPLEMENT, EVEN A PROTEIN POWDER OR MULTIVITAMIN.

- ^ Our partnership with Gatorade means that the only sports drinks or protein shakes that can be recommended, promoted, sold or handed out to students on the IMG A campus are Gatorade products. Please respect that situation and keep any other products off site.
- ^ Remember – no supplement can ever be a substitute for correct training, improving technique and equipment, appropriate mental conditioning, and of course maintaining an optimal diet. Your body can only be as good as the food you put into it!
- ^ EVERYONE ON CAMPUS IS DEDICATED TO HELPING YOU TO BE AS GOOD AN ATHLETE AS POSSIBLE. WE ALSO WANT YOU TO BE HEALTHY, STAY SAFE, BE LEGAL – AND RISE TO THE NEXT LEVEL!

DRUG, SUBSTANCE AND ALCOHOL POLICY

IMG Academies is committed to the highest level of competitive and academic excellence. IMG Academies believes that the use of illegal drugs, substances, or alcohol is inconsistent with this purpose and has a detrimental impact on student behavior, interferes with academic and athletic performance, and may cause permanent physical and mental harm to the user. The use of illegal drugs, substances, and/or alcohol impairs judgment, slows reaction time and reflexes, and decreases the ability to adequately perceive pain. Additionally, the use of illegal drugs, substances, or alcohol by students increases the risk of injury to their teammates, their athletic opponents, and others with whom they participate in athletic or other events and activities.

Based upon these factors, a student who is accepted at IMG Academies may be required to take multiple tests throughout the year. These tests will consist of hair analysis, urine analysis, breath analysis or any other method adopted by IMG Academies. Random testing will be conducted at various times during the school year.

Non-Punitive Nature of Policy:

THE PURPOSE OF THIS POLICY IS FOR THE WELL BEING OF THE STUDENTS AND IMG ACADEMIES' COMMUNITY. RESULTS OF ANY TEST PURSUANT TO THIS POLICY WILL NOT BE FORWARDED TO ANY

CRIMINAL OR JUVENILE AUTHORITY UNLESS REQUIRED BY
SUBPOENA OR OTHER LEGAL PROCESS.

TESTING POLICY AND PROCEDURES

Consent:

All persons wishing to attend IMG Academies must consent in writing to drug, substance and alcohol testing. Written consent will be evidenced by the execution of the authorization form included in the registration packet. For individuals younger than 18 years of age, the authorization form must be signed by at least one parent/guardian. No individual shall be admitted to IMG Academies without such consent.

Student Selection:

All students who are age 13 and older will be subject to the mandatory testing. Reasonable suspicion testing may be conducted for all students regardless of age. Random testing will be conducted at various times in the school year.

Reasonable Suspicion Testing:

Whenever there is reasonable suspicion to believe that a student is using drugs, substances, or alcohol, the student may be tested. If a student refuses to consent to, or cooperate with any testing, he/she is subject to dismissal from IMG Academies.

Prescription Medication:

Students who are taking prescription medication must inform Health Services and keep these medications at the "Health Services Office". In addition, students testing positive may confidentially inform the Medical Review Officer (see "Medical Review Officer" section below) of any such prescription medications taken prior to the test result being confirmed positive and disseminated to IMG Academies.

Scope of Tests:

The testing lab will be instructed to test for the presence of illegal drugs, substances, or alcohol. Student samples will not be screened for the existence of any other physical condition other than drugs, substances, or alcohol.

Sample Collection:

IMG Academies currently uses the testing methods of hair, urine and breath analysis (described below), however, IMG Academies reserves the right to use other recognized testing methods without notice to students or their parents/guardians.

For hair analysis, the collection procedure requires the collector to remove approximately 120 strands (20 mg) of hair from the back crown area of the student's head. Any student whose head hair is not of sufficient length for the purpose of testing will be required to submit body hair. The hair, which is sealed

in a tamper evident container, is then forwarded to a licensed testing facility. All samples will be identified by the student's identification number.

For urine analysis, the student who will be tested will report to the "Health Services" office or other facility at a time determined by IMG Academies. Students shall provide specimens under the supervision of the collector in a manner which will minimize intrusiveness and embarrassment to the student while insuring the integrity and validity of the testing. Once the specimens have been collected and sealed in the tamper evident containers, the student will be asked to certify that the procedure was performed in accordance with the described protocol. Any alleged deviations from the procedures must be described on the procedure deviation form. If deviations are alleged, the student will be required to provide additional specimens in accordance with the same procedures outlined above.

TEST RESULTS

Negative Results:

In the event of a negative result, no further action will be taken.

Positive (Non-Negative) Results:

In the event of a positive result (non-negative), the Discipline Committee of IMG Academies shall decide what disciplinary action will be taken. The Discipline Committee will conduct a hearing within a reasonable time after the confirmation of the positive result. The student and his/her parents/guardians may be present at the hearing and present information they deem appropriate. The Discipline Committee will render a decision and provide the student and his/her parents/guardians with a written record of that decision within 72 hours of the hearing. The decision of the Discipline Committee is final and is not subject to appeal or review.

Disciplinary action may include the following: dismissal from IMG Academies without refund; suspension from IMG Academies (on or off the IMG Academies' property) without refund; and participation in, and successful completion of, a drug, substance, or alcohol assistance program acceptable to IMG Academies and submission to follow up testing for the duration of the student's stay at IMG Academies. Any cost incurred for the assistance program and testing will be the sole responsibility of the student and his/her parents/guardians.

Should IMG Academies permit a student who tests positive to stay at IMG Academies and the student does not submit to the restrictions, discipline, or assistance program required by IMG Academies, the student will be dismissed without refund. If a student who tested positive has been permitted to stay at IMG Academies and failed a subsequent drug test, the student will be dismissed without refund. **The decision as to whether a student who tests positive will be dismissed without refund or permitted to stay at IMG Academies will be in the sole discretion of the Discipline Committee of IMG Academies.**

Use of Masking Agents Prohibited:

Any student who is found to have used any product or chemical designed to interfere with or mask the result of any test will be presumed to have a positive (non-negative) result.

Effect of Other Disciplinary Action:

Any student who faces disciplinary action at another educational facility for drug, substance or alcohol use may also face disciplinary action at IMG Academies.

Medical Review Officer:

The Medical Review Officer (“MRO”) will receive all reports of positive tests and will be supplied with information to determine the correct name of the student whose identification number appears on the report. A student or their parent/guardian may request the opportunity to confidentially discuss the test results with the MRO and provide the MRO with the student's medical history and any other relevant information that would assist the MRO in determining whether he/she should verify the result as positive or deem the result to be negative.

If the MRO determines that the test result should be deemed negative, then no further action shall be taken and the student's test result will be reported to the Director of Student Services or their designee as a negative result. If the MRO verifies that a positive result as reported by the laboratory is indeed positive, then the MRO shall submit that positive result to the Director of Student Services or their designee identifying the student by name so that the appropriate disciplinary action can be taken pursuant to this policy.

Certain Procedures and Substances Subject to Restrictions:

The use of the following procedures or substances is subject to certain restrictions and may or may not be permissible, depending on limitations expressed in this policy and the quantities of substances used.

Blood Doping:

The practice of blood doping (the intravenous injection of whole blood, packed red blood cells, or blood substitutes) is prohibited and any evidence confirming said practice will be cause for action consistent with that taken under "Positive Results.”

Local Anesthetics - Beta 2 Agonists:

IMG Academies will permit the following limited use of local anesthetics: Procaine, Xylocaine, carebocaine or other local anesthetics. Local or topical injections can be used (i.e., intravenous injections are not permitted) and use which is medically justified only to allow the student to continue competition without potential risk to his/her health. The use of beta 2 agonists is permitted by inhalation only.

DEFINITIONS

For the purpose of the Drug, Substance and Alcohol policy, the following terms are defined as follows:

"Alcohol" means any beverage, mixture or preparation, including any medications of other products, containing any form of alcohol or ethanol;

"Drug" means any substance considered illegal by Florida law or which is controlled by the United States Food and Drug Administration including, but not limited to, marijuana, cocaine, opiates, amphetamines and PCP;

"Drug Test", "Drug Testing", or "Test/Testing" means any chemical, biological, or physical instrumental analysis administered by a laboratory certified by the United States Department of Health and Human Services or licensed by the Agency for Health Care Administration for the purposes of determining the presence of or absence of Alcohol, Drug, or their metabolites;

"Parent/Guardian" means the parent or legal guardian of the student;

"Reasonable Suspicion" means a belief that a student is using or has used drugs or alcohol in violation of IMG Academies' policy, drawn from specific, objective and articulable facts and reasonable inferences drawn from those facts in light of experience.

Such facts and inferences may be based on the following:

- ^ Observable phenomena, abnormal conduct, or erratic behavior while at school, at their sport program, in their dorm room, during athletic practice, during athletic competition, during meals, or at other times;
- ^ Direct observation of drug, substance, or alcohol use or the physical symptoms or manifestations of being under the influence of drugs, substances, or alcohol;
- ^ Significant deterioration in athletic or academic performance;
- ^ Significant change in personality, being easily agitated, or acute depression;
- ^ Significant weight gain or loss or significant change in the student's physique;
- ^ Evidence that a student has tampered with his/her test or has, possessed, sold, solicited or transferred drugs, substances, or alcohol;
- ^ Alcohol on breath, unusual redness of the eyes, slurred speech, unsteady balance or coordination, or inability to focus attention; or
- ^ Information gathered from an investigation or other sources including fellow students.

"Specimen" means tissue, hair or a product of the human body capable of revealing the presence of drugs, or their metabolites, or alcohol, as approved by

the United States Food and Drug Administration or the Agency for Health Care Administration;

"**Student**" means any individual enrolled in IMG Academies; and

"**Substances**" means those certain classes of substances (now known or created in the future) banned by the IOC, USOC, NCAA, sports federations and all governing bodies for those sports represented in sport programs at IMG Academies including, but not limited to, tennis, golf, soccer, basketball and baseball. Such banned substances include, but are not limited to, diuretics, hormones and certain supplements such as creatine. In some cases, it is the amount or level of these substances found in the Specimen, and not the presence of the substances itself. Substances also include sniffing agents such as, but not limited to, glue, paint and household products.

HARASSMENT POLICY

IMG Academies seeks to provide a safe and secure environment where every individual who attends IMG Academies is treated with sensitivity and respect. Harassment in any form will not be tolerated at IMG Academies.

Definition of Harassment:

"Harassment" is defined as unacceptable behavior toward a student, staff member, employee, or other member of the IMG Academies' community on the basis of that person's race, creed, color, religion, national origin, ancestry, age, gender, sexual orientation, marital status, or disability that has the intent or effect of substantially interfering with the person's educational, sport, or living environment.

Types of Harassment:

Examples of behavior prohibited by this Harassment Policy include, but are not limited to, verbal or physical abuse, derogatory or demeaning remarks, insults, epithets, humor, inappropriate gestures, language, or display of materials.

Based on Race, Color, or National Origin:

This form of harassment includes repeated abuse of an individual or group on the basis of a person's race, color, or national origin. Ethnic harassment includes both easily identified acts of verbal, written, or physical abuse and more subtle, but equally damaging forms of harassment such as graffiti, epithets and ethnically stereotyped remarks, or humor.

Based on Age or Disability:

Harassment based on age or disability is any repeated abuse of an individual or group on the basis of a person's age or disability. Age or disability harassment includes both easily identified acts of verbal, written, or physical abuse and more subtle, but equally damaging forms of harassment such as graffiti, epithets and ethnically stereotyped remarks, or humor.

Based on Religion:

Religious based harassment is repeated abuse of an individual or group on the basis of a person's religion. Religious harassment includes both easily identified acts of verbal, written or physical abuse and more subtle, but equally damaging forms of harassment such as graffiti, epithets and ethnically stereotyped remarks or humor.

Sexual Harassment:

IMG Academies will not tolerate sexual harassment of any member of our community, including students, faculty, staff, guests and other employees. Sexual harassment takes many forms and consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature where: (A) submission to such conduct is made either explicitly or implicitly a condition of a student's instruction or participation in IMG Academies' activities; (B) submission to, or rejection of, such conduct by an individual is used as the basis for a student's evaluation; such conduct has the purpose, or effect, of unreasonably interfering with an individual's academic or athletic performance, or creates an intimidating, hostile, or offensive environment.

Sexual harassment, as set forth above, may include, but is not limited to:

- ^ Unwelcome leering, staring, sexual flirtations, or propositions.
- ^ Unwelcome sexual slurs, threats, verbal abuse, derogatory comments, sexually degrading descriptions, or remarks that imply incompetence or weakness as a characteristic of a gender.
- ^ Unwelcome comments about an individual's body.
- ^ Unwelcome sexual jokes, stories, drawings, pictures, or gestures.
- ^ Unwelcome touching of an individual's body or clothes or accessories in a sexual or suggestive way.
- ^ Displaying sexually suggestive objects or materials at IMG Academies.
- ^ Conditioning academic and/or pupil-activities on submission to unwanted sexual advances or conduct.

Note: The above policy includes harassment via the use of any print, phone or electronic media including (but not limited to) Internet chat sessions, instant or text messaging, Facebook, My Space or email.

HARASSMENT POLICY-COMPLAINT PROCEDURE:

Each student shares a responsibility to ensure that the IMG Academies' environment is free from racial, sexual and all other forms of harassment. All claims and reports of harassment will be treated in a serious manner. Faculty, staff, students, and parents/guardians should contact, on a confidential basis, the Director of Student Services at (941) 752-2471 or the Admissions Director at (941) 752-2476 if they are subjected to, or witness incidents of harassment or other inappropriate behavior. All harassment complaints will be investigated. The investigations will be conducted in a manner designed to provide confidentiality,

but also to conduct a full and fair investigation. There will be no retaliation against a person who has filed a good faith complaint of harassment.

If the harassment complaint is substantiated, IMG Academies will take appropriate disciplinary action up to, and including suspension or dismissal of students without refund or the discipline of staff and employees.

If warranted, a written report of the investigation may be prepared and recommendation made including referral to the Discipline Committee.

A substantiated charge against a student or a group of students could result in the following actions:

- ^ Dismissal or suspension from IMG Academies without refund.
- ^ Referral to local authorities
- ^ On-campus suspension without refund.
- ^ Loss of campus or extracurricular privileges.
- ^ Assignment to a harassment prevention or education program.
- ^ Community service.
- ^ In-school counseling.
- ^ Referral for out-of-school counseling (at the student's expense).

FALSE CLAIMS OR REPORTS OF HARASSMENT:

Any student or parent/guardian that makes a knowingly false claim or report of harassment for any reason will be subject to appropriate disciplinary action up to, and including suspension or dismissal of students without refund. Any faculty or staff of IMG Academies that makes a knowingly false claim or report of harassment against any student or their parent/guardian for any reason will be subject to discipline from IMG Academies as outlined in the IMG Academies Employee Handbook.

VEHICLE POLICY

Failure to follow these rules could result in loss of car privileges, having your car towed at your expense, and disciplinary action that may include suspension or dismissal from the academy.

The following applies to both boarding and non-boarding students:

- ^ IMG Academies is not responsible for vandalism, injury, theft or damage to vehicle or items in parking lots. Vehicles should be locked and valuables not kept in cars.
- ^ IMG Academies reserves the right to inquire about, inspect and search any personal property, vehicles or other areas, locked or unlocked at any time, for any reason.
- ^ All cars must be registered and have the proper sticker visibly displayed on the back of the rear view mirror. IMG Academies will charge students

a small fee to replace any lost or misplaced passes. Registration is required each year.

- ^ Students and Parents/guardians must sign and return the IMG Academies Boarding/Non Boarding Students Vehicle Policy, Rules and Regulations form.
- ^ Non Boarding student may park on the main campus and is on a first-come, first-served basis. Cars may not be left there overnight. Boarding students may only park on main campus after 5:00pm.
- ^ Be responsible and considerate when parking. Do not take up two parking spaces. Do NOT park in spaces designated for staff, visitors, handicapped, Bollettieri Sports Medicine, executive staff, golf carts, Spa, Villa/ Champion's Walk residents, Club House or in areas NOT designated as a parking space (i.e. grassy areas, Academy Park Way, Bollettieri Way, Main Street, fire zones or in front of offices/garages or Pendleton). **Failure to follow these directions may result in your car being towed at your expense.**
- ^ Drive safely. Speeding (over 15 mph), careless driving or driving on Academy Park Way, Bollettieri Way or Champions Walk is not permitted.

Boarding Students:

Students who are 18 years or older may be granted permission to have a vehicle on campus. In addition, to the general vehicle policy, the following applies to boarding students only:

- ^ Cars must be registered (make, model, color and license plate number and state) and include a copy of the student's valid drivers license, car registration, and insurance card.
- ^ The signed IMG Academies Boarding Students Vehicle Policy, Rules and Regulations form must be returned to Student Services in order to receive a parking sticker.
- ^ Boarding students will be given a designated parking space at their place of residence (either CW or APV) and must park at that location.
- ^ Special arrangements must be made with Student Services if the student will be temporarily driving another vehicle.
- ^ Car keys must be kept with the staff in the appropriate office and may be checked out when the student signs themselves off campus.
- ^ Students may transport other boarding students who are at least 18 years of age **and** have a pass to leave campus.
- ^ Students may not permit other students to use/drive their vehicle.

Non-Boarding Students:

All non-boarding students who are enrolled in a program at IMG Academies are permitted to park at the Academy. In addition to the general vehicle policy, the following apply to Non-Boarding Students:

- ^ In order to receive a parking sticker, the signed IMG Academies Non-Boarding Students Vehicle Policy, Rules and Regulations form and a copy of the Student's valid driver's license must be returned to Front Gate.
- ^ Parking on the main campus is on a first-come, first-served basis and cars may not be left there overnight. Overflow parking is available at the corner of 53rd Ave and 34th Street West and at Academy Park. **There are no reserved spaces for students.**
- ^ Students **may not transport boarding students** unless they are at least 18 years of age *and* have a pass to leave campus.

THEFT/LOSS/UNAUTHORIZED USE/DAMAGE POLICY

IMG Academies is not able to prevent the theft, loss, unauthorized use, or damage of personal property. Students (together with their parents/guardians) must take responsibility for protecting and caring for any personal property they decide to bring to campus. **IMG Academies is not responsible for the damage, loss, or theft of any personal property.** Participants/visitors agree to hold IMG Academies harmless for such loss, damage or unauthorized use.

- ^ Cash should be deposited in the Student Bank.
- ^ All belongings should be engraved with your name.
- ^ Valuables should be protected with adequate insurance and be kept locked.
- ^ In the event that any personal property is lost, stolen, damaged or used without permission, the student and their parents/guardians must make a claim against their appropriate insurance policy and not seek reimbursement or contribution from IMG Academies. Prior to doing so, students should first check with lost and found, located at Student Services
- ^ Students should place their name, and cell number on their sporting equipment (tennis rackets, golf bags, bats, gloves, shin guards, etc.), clothing (jackets, hats, etc), sport bags, back packs, and other electronic items (iPods, MP3 players, computers, cell phones, etc.).
- ^ It is recommended that students have a listing of their equipment in detail (i.e. the brand, maker, model, color, distinguishing features, or defects) and serial numbers.

If a Student Loses an Item:

- ^ Re-check the area thoroughly where the item was last seen.
- ^ Check with "lost and found" located at the Student Services Office for the missing item.

- ^ See Student Services staff to complete a “Theft/Loss Report” for items not recovered. Students will be expected to describe in detail the missing item
- ^ Check back with the Student Services Office on a daily basis to see if the item has been located or turned in (please refrain from calling/visiting the Office more than once per day).
- ^ Notify your parents or guardians to advise them of the loss or theft and consider whether and when to file an insurance claim.
- ^ If the item is found, please notify the Student Services Staff.
- ^ IMG Academies does not provide insurance for your valuables and will not cover the cost of or replace these losses.

If You Find an Item That Does Not Belong to You:

- ^ If you find any item, including money that does not belong to you, please give the item to your Student Services Staff or to Guest Relations.

BICYCLE POLICY

Students attending any of the sport or academic programs on the IMGA campus are permitted to bring a bicycle for use for the duration of the day, provided they abide by and understand the following:

- ^ IMG Academies is not responsible for vandalism, injury, theft, or damage to bicycle or items on campus. Bicycles should be locked up properly when not in use.
- ^ All bicycles must be registered and have the proper sticker visibly displayed on the bicycle. IMG Academies will charge students a small fee to replace lost or misplaced stickers.
- ^ Registration is required each year and must include the serial number, brand, and color of the bike.
- ^ Be responsible and considerate when parking and locking up your bicycle. **All bicycles must be placed on the designated bike racks behind the Student Union or the IPI building. Bikes are NOT permitted outside of dorms or any other places.** Failure to follow these directions will result in your bicycle being confiscated by the student services staff and demerits will be issued to boarding students. If a lock must be cut during confiscation, IMG Academies is not responsible for the replacement of the lock.
- ^ Registered bikes must be in working condition at all times. Those bikes that are not in working condition for more than a week will be disposed of by staff members.
- ^ Only one student per bike is permitted and the driver should be sitting on the bike seat properly.
- ^ All students on campus must wear a helmet, unless otherwise noted on the bicycle regulations form, signed by a parent.

BUS/VAN/TRAM REGULATIONS

These guidelines are in the interest of student safety and do comply with Florida law and IMG Academies' policies, rules and regulations. For violating these policies, rules and regulations, a student may be removed from the vehicle/tram and the assigned trip without refund. All violations will be reported to the Director of Student Services.

- ^ Stand off the roadway while awaiting the bus/van.
- ^ Do not attempt to get on bus/van/tram unless it is at a complete stop.
- ^ Stay in your seat at all times when the bus/van/tram is moving. Do not exit the bus/van/tram until it has come to a complete stop.
- ^ Keep all body parts inside the window.
- ^ Wait for the driver's signal before crossing the road and walk at least 10 feet in front of the bus/van.
- ^ Please remain quiet, unnecessary conversation with the driver is dangerous.
- ^ Outside of ordinary conversation, classroom conduct is to be observed.
- ^ No horseplay will be tolerated.
- ^ Absolute silence is required at all railroad crossings.
- ^ Driver is in full charge of the bus/van/tram and students. Students must show respect and obey the driver's instructions.
- ^ Driver has the right to assign students to certain seats if necessary to promote order on the bus.
- ^ No eating or drinking is allowed on the bus/van/tram.
- ^ Radios without earplugs or electronics with sound that cannot be turned off are not allowed on the bus/van/tram.
- ^ Students must be on time. The bus and/or van cannot wait for those who are late.

CONSEQUENCES FOR MISSING THE SCHOOL BUS

- ^ Students who miss the 7:30 a.m. bus will be required to take the 8:30 a.m. late bus and will receive demerits.
- ^ Student's who are repeatedly late, may face additional consequences that may include sport program suspension.

CAMPUS CLOSURE

The campus may be locked down at any time for the safety and well-being of the students. When the alarm sounds (one long continuous beep), or upon direction of staff, all students, regardless of their boarding status must adhere to the following guidelines:

- ^ All students must proceed and **stay in the nearest indoor location**. Students may not leave that area until the all clear (three short beeps) sign is given or upon staff direction.

- ^ All shuttles and transportation to and from campus will stop running. Students must stay on the bus/van until the lock down is over unless directed otherwise by a Student Services Staff member.
- ^ All programs will be suspended until the campus is re-opened. Services such as dining may be extended, if necessary.
- ^ Non-boarding students may leave campus only if they are accompanied by their parents and/or other adult. Students may wait at Guest Relations, but are not permitted to stand under the transportation tent.
- ^ Failure to listen to the direction of a staff member, or stay indoors will result in disciplinary action.

DINING ROOM

- ^ Guests, including family members may purchase a meal ticket from Guest Relations.
- ^ Students are responsible for cleaning their own tables and placing their utensils and plates in the proper receptacles.
- ^ Food throwing or other disrespectful behavior is not permitted.
- ^ Students are **not** allowed to take utensils, glasses, cups, bowls, or plates outside of the dining room for use in dorm rooms or elsewhere, unless a student requests their food to go, in a ‘take out container.’
- ^ Students may take one serving of an item at a time and may return for additional portions.
- ^ Breakfast, lunch and dinner are provided to all boarding students. Students, who miss a meal due to their sport or academic programs, may make arrangements, ahead of time, for a hot meal by calling (941) 752-2446. Meals can be picked up from Guest Relations.
- ^ Non-boarding students are provided with Lunch only, Monday – Saturday. Lunch is not provided on Sunday’s. Non-boarding students may purchase breakfast or dinner meal tickets from Guest Relations.

RECREATION CENTER/SWIMMING POOL RULES

RECREATION CENTER

- ^ Students may visit the computer lab, play pool, ping-pong, video games, air hockey, or watch TV. Please adhere to the established time limits.
- ^ Students must show their ID’s.
- ^ Disrespectful behavior and poor sportsmanship are not permitted. Students will be suspended from center and may be faced with disciplinary sanctions.
- ^ Students will be held responsible for damaged equipment.
- ^ Food and drinks are not permitted in the Recreation Center.

SWIMMING POOL

- ^ The Junior Swimming Pool is open from sunrise to sunset. There will be no swimming after dark unless a specific activity is scheduled.
 - ^ There is no lifeguard on duty. Swimming and other pool activity is at your own risk.
 - ^ The following rules are posted by the pool. Violation of any of these rules will result in the suspension of all pool privileges and may result in further disciplinary action:
 - ^
- 1) No diving or jumping (including no “cannonballs”)
 - 2) No throwing or pushing people in the pool
 - 3) No dunking
 - 4) No running around the deck
 - 5) No rough play
 - 6) No food or drinks inside the pool
 - 7) Proper pool attire is required – swimsuits must be worn while in the pool
 - 8) Tennis balls are not permitted in or around the swimming pool

RESTRICTED AREAS ON IMG ACADEMIES’ CAMPUS

- ^ Dormitory housing for female students is completely off limits to male students and dormitory housing for male students is completely off limits to female students.
- ^ Students of the same gender are not permitted in any other dorm room without the student they are visiting.
- ^ Students are not permitted to visit another part of campus, such as Academy Park Villas or Champion’s Walk without proper permission from Student Services Staff.
- ^ Permission to visit another student’s dorm room must be obtained from the Student Service Staff.

In addition to the above, the following areas are restricted for all students:

- ^ Bollettieri Resort Villas’ Clubhouse, Pool and Spa.
- ^ Bollettieri Resort Villas.
- ^ Adult Activity Center and Adult Pool.
- ^ The Front Parking Lot (no loitering)
- ^ The Executive Offices & Private Offices (unless an appointment has been scheduled.)
- ^ The Outer Boundaries of Campus (wooded areas and lakes)
- ^ Maintenance and Storage Areas.
- ^ Any unlit areas on campus after sundown, including tennis courts.
- ^ Stadium and Red Clay Courts, Tennis Dome and the Basketball Center (unless supervised activity is taking place)
- ^ Busses/van (unless being transported).

SKATEBOARDS, SCOOTERS & ROLLER BLADES/SKATES

For safety reasons, in-line roller blades, roller skates, skateboards or scooters are *not* permitted on IMG Academies' property.

TENNIS RACQUET STRINGING MACHINES

- ^ Personal stringing machines are not allowed on the IMG Academies' campus. Anyone who brings such a machine to campus will be asked to remove it.
- ^ Non-boarding students may not string any racquets for boarding students or solicit racquet-stringing services from boarding students.
- ^ Stringing services are available at the IMG Sport Shop for a fee.

DRESS CODE

Students are expected to dress in a manner appropriate to attending a co-ed athletic training facility.

- ^ Torn clothing and clothes that do not provide adequate cover, or that are too revealing, are not permitted.
- ^ Students are not permitted to wear clothing, shoes, or accessories as determined by IMG Academies' discretion, with offensive slogans or content.
- ^ Students are not permitted to have any new body piercings or tattoos without being under their parent's direct supervision.

Students who are dressed inappropriately, will be asked to change and properly dress while on the IMG Academies' campus or in a sponsored activity (including trips, tournaments and games). Failure to promptly change into appropriate attire will be cause for discipline.

ENFORCEMENT OF HONOR CODE, POLICIES, RULES AND REGULATIONS

THE DISCIPLINE COMMITTEE

The Discipline Committee meets whenever it is deemed necessary, and will follow these guidelines:

Investigation – The Discipline Committee will undertake such investigation and interview any students or persons as they feel necessary to arrive at the facts of any infraction of codes, policies, rules or regulations.

- ^ Students will be notified of the time and day of their meeting with the Discipline Committee.
- ^ **Students will be asked to make the initial call to their parents/guardians to inform them of the ongoing investigation including the nature of the infraction in front of a disciplinary committee member.**
- ^ The students and/or the parents may submit any information that they wish to be considered in advance to the Discipline Committee's decision.

Decision – The Discipline Committee will decide whether or not the student was involved in an infraction and determine the consequences. The results takes into consideration a student's past citizenship; previous infractions and consequences if any; input from coaches, staff, or others; and the overall welfare of the entire student body. The decision may include suspension, probation, dismissal or other such consequences as deemed appropriate by the Discipline Committee

- ^ The student will be given a letter, informing them of the outcome, and will be asked to sign and return the letter to the Discipline Committee.
- ^ Parents will be informed of the decision either verbally or in writing and will receive a copy of the letter.
- ^ The decision of the committee is final.

DISMISSAL

Dismissal is reserved for those students who have been involved in very serious misconduct or for cases in which other disciplinary options have been previously used. The following steps occur for a dismissed student:

- ^ Any student who is dismissed may not continue to participate in their sport program or any other social or sport-related programs.
- ^ The student's parents/guardians will be officially notified by telephone, email or US Mail of the details of the student's dismissal.
- ^ Dismissal from IMG Academies does not necessarily involve dismissal from their academic program. Parents/guardians are responsible for arranging the continuation of a student's academic needs. If the student is attending the IMG Pendleton School, he/she will be permitted on campus; however, they will be restricted to the IMG Pendleton School building.
- ^ **Any boarding student who is dismissed is expected to depart IMG Academies within 72 hours of notification.** The only exceptions are for those students who are prevented from immediate departure due to delays related to their visa, plane ticket or passport, or delay caused by government or other regulations. Any boarding student who cannot depart immediately will be restricted to a room assigned by the Discipline Committee.

- ^ Non-boarding students must immediately depart from IMG Academies. Student's parents/guardians must make the necessary arrangements to coordinate their travel needs.
- ^ No refunds are offered to students who are dismissed and miss sports programs.

SUSPENSION

The Discipline Committee will determine the type of suspension (Home, On-campus or Non-boarding) and the duration. **The following is applicable to all suspended students:**

- ^ Students who are suspended may not participate in their sport program or any other social or sport-related programs, tournaments, or games for the duration of their suspension.
- ^ The student's parents/guardians will be officially notified by telephone, email or US Mail of the details of the student's suspension.
- ^ Suspension from IMG Academies does not necessarily involve suspension from their academic program. Parents/guardians are responsible for arranging the continuation of a student's academic needs. If the student is attending the Pendleton School, he/she will be permitted on campus; however, they will be restricted to the Pendleton School building.
- ^ At the end of their suspension, students may be placed on probation for a period of time, as determined by the Discipline Committee.

Boarding Student "Home" Suspension:

In addition, the following rules will also apply:

- ^ A student, who is placed on "Home Suspension", is expected to vacate his/her dorm room for the entire suspension period.
- ^ The parents/guardians must make the necessary arrangements to meet their child and coordinate their travel arrangements.
- ^ **Students must leave IMG Academies within 48 hours of notification.** Exceptions will be made for students who are waiting for their visa, plane ticket, or passport, or delays caused by government regulations. Boarding students who cannot depart immediately may be restricted to certain parts of the campus until departure arrangements have been made.

Boarding Student On-Campus Suspension

In addition to the general rules regarding suspension, the following will also apply:

- ^ Students will be assigned to community service hours and/or IMG work detail for each day of their suspension.

- ^ The IMG work detail will be completed during the student's normal sport program time. Additional hours, including weekend and evening, may be assigned as determined by the Discipline Committee.
- ^ Students, who give poor effort in their assigned community service or IMG work detail, may receive further consequences.

Non-Boarding Student Suspension

In addition to the general rules regarding suspension, the following will also apply:

- ^ The student may not be on-campus for the duration of the suspension.
- ^ Non-boarding students who are on-campus at the time of suspension are expected to *immediately* depart IMG Academies upon notification of suspension. If the student does not have a car, than the student's parents/guardians must make the necessary arrangements to promptly meet their child and coordinate their transportation.
- ^ Community service and/or IMG work detail hours may be assigned at the discretion of the Disciplinary Committee.
- ^ If the student is attending the Pendleton School, he/she will be permitted on campus; however, they will be restricted to the Pendleton School building.

COMMUNITY SERVICE/IMG WORK DETAIL

Community service hours may be assigned in conjunction with other disciplinary consequences.

- ^ The Discipline Community will determine the number of hours to complete and time-frame.
- ^ Students sanctioned to complete community service/IMG work detail hours, must meet with the Director of Student Services to arrange placement.
- ^ Community service/IMG work detail may be on or off campus and may be done in place of the student's sport program or at other hours, including nights and weekends as determined by the Discipline Committee.
- ^ Transportation to locations off campus will be provided to boarding students only. Non-boarding students must make their own travel arrangements for community services.
- ^ Students, who give poor effort in their assigned community service, may receive further consequences.
- ^ Community service/IMG work detail hours must be signed and verified by the Director of Student Services.

PROBATION

- ^ Probation is assigned for a specific duration and may include a loss of some or all privileges.
- ^ Once on probation, the student must demonstrate respectful and responsible behavior in order to continue being a member of IMG Academies' community
- ^ Any further rule violation, during the probationary period, may result in dismissal from IMG Academies.

BOARDING STUDENT INFORMATION/PROCEDURES

EXPECTATIONS FOR BOARDING STUDENTS

The campus at IMG Academies is your home. Students are expected to take pride in and care for their rooms and the grounds that make up the campus.

Students' Rooms:

- ^ Make the bed each morning before leaving the room.
- ^ Fold and store all clothes in a closet or dresser.
- ^ Put all toiletry items neatly away in a storage bin or bathroom cabinet.
- ^ Neatly organize all items kept on top of the dresser/furniture.
- ^ Put food and beverages in the refrigerator, locker or cabinet.
- ^ Place dirty clothes in a laundry bag.
- ^ Turn off all lights and approved electronic equipment, including computers and sound systems before leaving the room.
- ^ Turnoff and unplug flat irons, curling irons and hairdryers before leaving the room.
- ^ Close and lock all windows and doors when leaving the room.
- ^ Clean out the refrigerator and other food items at least once a week.
- ^ Take out all garbage on a daily basis.
- ^ Report any damages to the dorm staff.
- ^ Secure electronics (computer, iPod, cell phone, etc.) and valuables at all times.
- ^ Pick up and properly dispose of trash when you see it (even if it is not yours).
- ^ Immediately report any vandalism, abandoned, or suspicious looking packages or items, or suspicious persons or behavior you observe to the Student Services staff.

Dorm Regulations:

- ^ Students and Student Services Staff are required to inspect the room together upon the student's arrival. An accurate record of the room condition will be agreed upon. Any damage discovered after this inspection will be paid for by the persons living in the room or by the

student specifically responsible, should this information be known to IMG Academies' administration. Room changes at any time require a re-inspection and settlement for any damages prior to any move.

- ^ Student Services Staff must be consulted and must approve the relocation of moveable dormitory furniture. Bunks may not be placed lengthwise across windows as this is against Fire Department regulations.
- ^ Wall decorations, pictures and posters are restricted to the bedrooms. Pictures and/or posters may not include: alcohol or drug references; racial, ethnic, religious or sexual stereotypes; profanity; or nudity. All wall decorations, pictures and posters are subject to Student Services Staff approval. No fasteners that puncture or cause damage to the paint or walls may be used.
- ^ Students must not tamper with thermostats. Problems with heating and cooling must be reported to the Student Services Staff.
- ^ Students must not tamper with smoke alarms in their rooms or hang any objects on or from them as this could affect their function. Malfunctioning or blinking alarms must be promptly reported to the Student Services Staff.
- ^ Small, under-the-counter refrigerators or microwaves are allowed in students' rooms who are 13 years and older.
- ^ Electrical appliances such as toasters, toaster ovens, hot plates, hot pots and any other devices that have exposed heating elements are not permitted. Students who wish to bring their own irons may do so and use them only on a standard ironing board (and specifically not the floor or their bed).
- ^ Candles, incense, matches, lighters, lava lamps or open flames of any kind are not permitted.
- ^ Personal televisions are not allowed.
- ^ As stated in the Theft Policy in Part I, it is strongly recommended that students not bring expensive items or items of personal value to IMG Academies, including but not limited to, awards, jewelry and other expensive electronic devices without first obtaining adequate insurance for these items. **IMG Academies is not responsible for damage, loss, or theft of any student property.**
- ^ Room inspections will be made several times a day without notice. Rooms that do not pass inspection will be issued "demerits" (Please see Discipline Demerit System) and occupants may be suspended from their sport programs or restricted to their room for the evening.
- ^ No notes, messages, posters, or decorations of any sort may be placed on the outside of the room doors without the permission of the Student Services Staff.
- ^ Lights and approved electrical appliances in the dormitory rooms must be turned off when students are out of their rooms.
- ^ Windows must remain closed.
- ^ Shades must be closed after dark.
- ^ Talking or shouting outside of the windows of a dormitory is not allowed. Persons outside dormitories are not to hold conversations through the windows.

- ^ Throwing items off the balconies or out the windows is not permitted.

Curfew			
	12 yrs & younger	13 yrs & older	Post grads
Sunday	09:00:00 PM	09:00:00 PM	Midnight
Mon-Thurs	09:00:00 PM	09:45:00 PM	Midnight
Fri & Sat	09:45:00 PM	10:30:00 PM	Midnight

- ^ Curfew times may vary according to activities and/or events.
- ^ Students are expected to be in their room by curfew and **may not leave their room until 5:00 a.m. for any reason other than an emergency.** The following additional exceptions may apply:
 - ^ Emergency evacuation.
 - ^ Student needing medical assistance.
 - ^ Student receiving an emergency phone call from home.
 - ^ Early airport or tournament/game departure.
- ^ As required by sports schedule.
- ^ Overnight personnel are on duty all night and are available in case of an emergency. **If you should need to contact overnight personnel for Emergencies please call (941) 650-1000** otherwise call (941) 755-1000.
- ^ The overnight personnel will do periodic bed checks between the hours of 11:00 p.m. through 7:00 a.m.; therefore, bedroom doors must not be locked.

Room/Bed Move Request Policy:

- ^ Students must sleep in their assigned room and bed.
- ^ Room and/or bed changes will not be made until all students have been assigned a room and have arrived on campus.
- ^ A student must request a room move with their Student Services Staff. **At no time may a student move into another room and/or bed without following the proper procedures.**

Keys:

- ^ Each full-time student will receive a room key when he/she checks into IMG Academies.
- ^ Students who lose their room key will be charged \$20 (NOTE: Fee is subject to change without notice) for the replacement key.
- ^ If a student loses his/her key, students should first check at both the Student Services Office and Guest Relations, before requesting a new key from their Student Services Staff member.

Room Damage Policy:

- ⤴ IMG Academies expects students to respect the facilities and not damage their rooms.
- ⤴ Rooms are expected to be clean and free of debris during final check-out. An extra cleaning charge will be charged to each occupant for messy rooms.
- ⤴ If it is indeterminable who caused the damage and the room occupants do not admit to who is responsible; **a charge will be levied on all of the occupants of the entire room in equal shares.**
- ⤴ All damaged property will be charged to the credit card number on file, the student's personal account or the damage account for the parties who occupy a room or those involved.

Electronic Equipment/Amplified Music:

Students may have electronic equipment such as; stereos, computers, cell phones, CD players, iPods, DVD players and videogame systems in their rooms. The rights of others to study, sleep, read, speak on the phone, meditate, or privately listen to other music takes priority over those who carelessly operate their electronic equipment, including playing music at a high volume.

The following standards apply to the operation of electronic equipment:

- ⤴ Music played may not contain obscene, offensive or racially or sexually insensitive language. Music of this nature will be confiscated.
- ⤴ Equipment with sound must operate with headphones after 10:30 p.m. until 7:00 a.m. (extended through 9:00 a.m. on Sunday).
- ⤴ Speakers may not be directed toward walls, doors or out windows.
- ⤴ Equipment being used outdoors must be at a volume so as to not disturb anyone.
- ⤴ Amplified musical instruments are not to be used in dormitories except by specific permission from the Director of Student Services.
- ⤴ Televisions are supplied by IMG Academies and may not be moved or placed in any of the bedrooms. Students may not bring their own TV's.

Emergency Procedures:

- ⤴ In the event of an emergency, students should call (941) 650-1000 to speak with the Manager on Duty or contact emergency services directly by calling 9-911 from any on campus phone.

Fire Alarm:

- ⤴ If an area has become unsafe due to fire or smoke, the Student Services Staff will escort the students to the front parking lot. The staff will take a head count of each dorm to account for each student. No student may leave the group until the Manager on Duty has deemed the area safe to return.

- ^ All students are required to treat every alarm as real by exiting their dorm rooms in a calm and orderly fashion and meet at their assigned area.
- ^ Fire drills will be conducted, with or without notice, during the school year.

Hurricane:

Depending on the severity of the storm, IMG Academies will take a variety of actions to ensure the safety and well-being of its students. Although parents may arrange for their child to leave IMG Academies, it is not necessary to do so. Please note that in the event of severe inclement weather, airports may be closed and travel restrictions may be imposed by Manatee County and/or the State of Florida.

- ^ Stage 1: Campus closure. All students will be required to remain indoors.
- ^ Stage 2: Students living on the first floors will be temporarily re-located to the second floor residences.
- ^ Stage 3: All students will be asked to move to interior spaces within the second floor doors.
- ^ Stage 4: Campus evacuations. If mandatory evacuation is required by Manatee County students along with staff, will be relocated to a nearby Red Cross Hurricane Shelter.

Dorm Phone Systems

Outbound Call Options

- ^ Phone calls may be placed directly from a phone in the student's room by using a calling card, a credit card or by collect call.
- ^ Students may use a pay phone, by using a credit card, calling card, or by collect calling.
- ^ Students are not permitted to make any phone calls, including long distance calls, from any IMG Academies' employee or office phones without the direct supervision and prior approval of an IMG Academies' staff member.
- ^ Students that obtain, by any method, unauthorized access to or use of staff or employee access codes, other students' calling card numbers or credit card numbers or cell phone account numbers, may be immediately suspended or dismissed from IMG Academies without refund.
- ^ IMG Academies is not responsible for any student telephone bills (including any cell phone or internet usage) or any theft (or unauthorized use) of telephones, pagers, telephone numbers, account numbers, calling cards, or internet accounts.

International Calls:

Students who make international calls must dial "011" before the desired number.

Calling Students Residing at Main Campus:

Parents, guardians, or relatives may reach a student residing in B, C, D or E dorms by doing the following:

- 1) Dialing (941) 752-2670
- 2) Entering the 4-digit pin number after the system prompt, "Please enter the pin number of the student you would like to speak to" (Note: each main campus student will be assigned a pin number at registration).
- 3) If the phone is busy or there is no answer you may leave a message.

To retrieve messages:

- ^ Press the button of your extension, and then dial extension 2650.
- ^ The system will ask for your password. Enter your extension (this is your password).
- ^ The system will tell you how many new messages that you have received.
- ^ The system will then start your first message.
- ^ Press 3 to discard your message and proceed to the next.

Calling Students Residing at Champion's Walk or APV:

Each apartment has its own direct number and will be provided to the student during check-in.

Emergency Calls:

- ^ If an emergency occurs and the student needs to be reached immediately by a parent, guardian or relative, they must contact the main switchboard at (941) 755-1000.
- ^ Staff will immediately locate the student in his or her dorm room and verify that the student makes the return telephone call in their presence. Once the staff has assisted the student in making the call, they will determine whether the student needs any additional assistance
- ^ If the student feels he/she has a legitimate need to make an emergency call to his/her parents/guardians or relatives, and the student has no access to a telephone, the student must notify their Student Services Staff for assistance.

Storage of personal belongings during breaks:

All students are required to clear their room of personal belongings at specified times (currently Winter and Summer Breaks).

IMG Academies recommends storage at the following facility: Hide-A-Way Storage, 4305 32nd Street West, Bradenton, Florida 34205-2799. Telephone: (941) 756-1313. This facility rents by the month, week, or day and offers favorable rates to IMG Academies' students.

- ^ IMG Academies will transport students to this location.

- ^ **IMG Academies is not responsible for the safety of Student's belongings at this facility.**
- ^ Students may not store their belongings with other students on campus or with Student Services Staff members, nor may they leave their belongings in their room.

DISCIPLINE/DEMERIT SYSTEM

The discipline demerit system of IMG Academies is based on the idea that students are to focus on three different areas that make up the life of a student athlete. The system is set-up to reward students for completing the expected tasks in each area of life. If a student does not complete an expected task the student is issued "demerits" by the Student Services Staff. The more "demerits" at student receives during the week the fewer privileges he/she will receive. The basic premise is that the student is in control of his/her actions and choices. Positive choices result in more privileges. Poor choices result in fewer privileges or possible restrictions being imposed.

The 3 areas that define the life of a student athlete at IMG Academies are:

- 1) School Life
- 2) Sport Program
- 3) Dormitory Life

What is a Demerit?

A staff member gives a "demerit" to a student if he/she has not completed an expected task. For example, if a student is late for their sport program, Student Services Staff may issue demerits for tardiness. The number of demerits issued for a various infraction or uncompleted task is determined by the Student Services Staff member. There is no limit to the number of demerits a student can receive during the week.

STUDENT DEMERIT CLASSIFICATION

- | | |
|--------------|--|
| 0 demerits | Elite Club - This student has demonstrated an outstanding level of responsibility toward IMG Academy life. This student may participate in any off-campus activity offered during the upcoming week, including special trips for only Elite Club members. |
| 1-2 demerits | Level 1 – This student has demonstrated an above average level of responsibility toward IMG Academy life. They may participate in all off-campus activities offered during the upcoming week, except trips designated only for Elite Club. |

3-5 demerits	Level 2 – This student has demonstrated an average level of responsibility toward IMG Academy life. The student may participate in all activities offered during the upcoming week, trips designated only for Elite Club. Students on Level 2 may not use 16 & over privileges for the upcoming week.
6-12 demerits	Level 3 – This student has demonstrated a below average level of responsibility toward IMG Academy life. The student is not permitted to participate in any off-campus activities offered during the upcoming week. The student is not permitted to use Host Family privileges, 16 & over or 18 & over privileges during the upcoming week. The student will also be required attend detention in the evenings during the upcoming week.
13-16 demerits	Level 4 – This student has demonstrated a limited level of responsibility toward IMG Academy life. This student may be suspended from their sport program and/or may be required to meet with a Student Services Manager or the Discipline Committee. The student will be required to abide by the restrictions described under Level 3 for a period of 2 weeks.
17+ demerits	Level 5 – This student has demonstrated a limited level of responsibility toward IMG Academy life. The student will be required to abide by the restrictions described under Level 3 for a period of 2 weeks. This student may be suspended from their sport program and will be required to meet with a Student Services Manager or the Discipline Committee.

How Do Students Receive Demerits in These Areas?

School Life

A student may receive demerits for **not** completing the following expected school-related tasks:

- ^ Being on time to the school bus or classroom.
- ^ Observing the school's required dress code.
- ^ Attending classes
- ^ Behaving in an appropriate manner at all times, including on the bus to and from school, in class and in the lunchroom.
- ^ Behaving respectfully toward all teachers, school staff, bus driver and fellow students.

Sport Program:

A student may receive demerits for not completing the following expected sport tasks:

- ⤴ Being on time for the sport program.
- ⤴ Bringing all needed equipment to practice.
- ⤴ Behaving in an appropriate manner during the sport program.
- ⤴ Attending sport program.

Dorm Life:

A student may receive demerits for not completing the following expected dorm tasks:

- ⤴ Making your bed each morning.
- ⤴ Keeping your room clean and up to Academy standards at all time.
- ⤴ Returning to the room before the nightly curfew.
- ⤴ Going to bed before the nightly lights-out curfew.
- ⤴ Observing all other dorm rules and policies associated with “Dorm Life”.

How Do I Know How Many Demerits I Have Received Weekly?

- ⤴ The unofficial demerit list is published Wednesday night and the official (final) list is published Thursday night.
- ⤴ If there are any questions regarding the demerit, students must contact the staff who gave them the demerits by 8:30pm Thursday night.
- ⤴ Any restrictions begin Friday and go through the following Thursday.

BOARDING STUDENT SIGN-OUT POLICIES**Signing Out for Trips/Activities:**

Trips are planned weekly for students to attend various off-campus trips. A calendar of events is posted weekly in each student’s room.

- ⤴ Space is limited and is on a first come-first served basis.
- ⤴ Certain restrictions may apply (Elite Club, Level 3+, etc.)
- ⤴ Current ID’s must be worn and visible.
- ⤴ Throughout the year, Student Services will plan special trips (concerts, sporting events, museums, etc). Staff will instruct the students on the sign up process. Permission will be required for the special trips.

Permission to leave campus:

- ⤴ Students must obtain permission from their Parent or Legal Guardian to leave campus for the following reasons:
 - ⤴ To leave with a host family
 - ⤴ To travel home or for a school visit, etc.

- ^ Permissions must be in writing either by fax (Main Campus fax: 941-752-2528, CW fax: (941) 201-6147, APV fax: (941) 751-4042) with the parent or guardian's signature or by email (permissions@imgworld.com) and must be received by Student Services Staff by 8:30pm Thursday nights. If permission is sent by e-mail a follow up call from dorm staff will be required.
- ^ Once permission has been received and approved, Student Services Staff will issue students an Off- Campus pass. **Students are not granted permission to leave campus unless they have an Off-Campus pass.**
- ^ Students must bring the off campus pass to the appropriate Student Services office to sign out, at which time an Exit Pass will be issued.
- ^ Students must check in with the appropriate Student Services Office when they return to campus.
- ^ Parents may sign out their child anytime from the appropriate Student Services Office.

Host Family Program:

The "Host Family Program" is a means for IMG Academies' boarding students to experience family structure and family oriented activities that they may have been missing since they left home to attend IMG Academies. IMG Academies expects that the time students spend with the host family will be for quality, family-oriented activities such as relaxing at the home, a family beach trip, a baseball game, a restaurant, the movies, etc. The host family parent is solely responsible for the welfare of the student from the time they are signed out from IMG Academies until they are signed back in.

To be eligible to participate in the Host Family Program, boarding students must:

- ^ Have prior written permission from their parents/guardians to leave IMG Academies with a host family parent.
- ^ Receive an Off-Campus Pass from Student Services Staff, every time they want to sign out with a host family. These passes must be obtained by 8:30pm, Thursday nights.
- ^ Follow the sign out procedures (outlined below)
- ^ May not be on Level 3, Level 4 or Level 5 in order to sign-out with a host parent.

Prior to leaving IMG Academies' property, the host family parent and the student requesting to be signed out must complete and sign a "Host Family Agreement" from the appropriate Student Services Office.

- ^ The host parent and the student to be signed out must all be physically present at the appropriate Student Services Office and sign the "Host Family Agreement" in person.
- ^ A host parent must present a photo ID and must be at least 25 years old.
- ^ Host family parents who do not follow the Host Family Program Guidelines set forth in this Handbook and the Host Family Agreement

will be removed from the authorized list of persons allowed to sign-out any students in the future.

- ^ Students will be required to return to campus prior to curfew and must check-in with the appropriate Student Services Office.

16 AND OVER AGREEMENT:

If a parent/guardian wishes to allow their child who is at least age 16 to sign out during daylight hours and walk to the Shopping Plazas on the corners of 34th Street West and 53rd Ave West located near the IMG Academies' campus, the following guidelines apply:

- ^ IMG Academies must have prior written authorization on file with Student Services Staff from the student's parent or guardian ("Authorization") giving their child permission to sign-out under this policy. Students may ask for Authorization forms and sign-out procedures from their Student Services Staff.
- ^ Students need to obtain a signed permission form/pass from Student Service Staff each time they wish to sign-out under this policy. Students must keep this form/pass with them at all times while away from the Academies and give it back to their Student Services Staff on their return to the dorm.
- ^ All permissions will be granted at the discretion of the Director of Student Services, Student Service Staff or Manager on Duty.
- ^ Students who sign out under this policy must be accompanied at all times with at least one student companion who also meets the requirements of this sign-out policy. These students must stay together at all times when off-campus. No exceptions.
- ^ Students signed out under this policy may not get into a vehicle at any time and may not cross any streets, except at legally marked cross walks. Students must comply with all laws and behave in an appropriate manner when visiting the Shopping Centers.
- ^ Students must understand that by signing the 2011-2012 Handbook receipt and Code of Honor Agreement, they are expected to abide by all IMG Academies' policies, rules and regulations while signed-out.
- ^ Students must be on Level 1 or Elite Club to be eligible to sign-out under this policy and must not have received more than 2 demerits during the preceding week.
- ^ Signed out students must return before the designated time on the sign-out sheet.
- ^ IMG Academies will not transport any student to, or pick any student up from, the Plazas except in disciplinary or emergency situations.
- ^ **FAILURE TO FOLLOW ANY OF THESE POLICY TERMS AND REQUIREMENTS WILL RESULT IN DISCIPLINARY ACTION, INCLUDING DISMISSAL, AND THEIR ACTIONS MAY RESULT IN THE LOSS OF THIS PRIVILEGE FOR ALL OTHER STUDENTS. IN THE CASE OF DISMISSAL THERE WILL BE NO REFUND OF ANY TUITION OR OTHER FEES.**

18 AND OVER AGREEMENT:

If a parent/guardian wishes to allow a student who is age 18 or over to sign out during the week until 9:00pm on Sunday night, 9:45pm Monday through Thursday and 10:30pm on Friday or Saturday night or holiday night, or overnight on Friday night after program and school or Saturday night, the following guidelines apply:

- ^ Students must be on Club 30, Level 1, or Level 2.
- ^ IMG Academies must have written authorization from the student's parent/guardian ("Authorization") before the students will be permitted to sign themselves out to leave IMG Academies.
- ^ Students may pick up Authorization forms from the Director of Student Services or a Student Services staff member.
- ^ The Authorization must be submitted to Student Services.
- ^ Students must follow the sign out procedures (outlined below).
- ^ Students need approval from their Student Services staff indicating that they are in good standing (i.e. attendance, effort and attitude) in order to be eligible to sign out under this Policy.
- ^ Any student who is age 18 and over with his/her own vehicle and a valid U.S. or International driver's license may use it to leave IMG Academies. Any student 18 and over signing out for the night without a vehicle may either be picked up by a person age 18 or over or by a taxi. The student may not leave the IMG Academies' property in the vehicle of a student that is under 18 years old.
- ^ IMG Academies will not transport students to or pick up students from any destination except in disciplinary or emergency situations.
- ^ This policy is in effect for all students who are age 18 and over who reside at IMG Academies for a period of longer than 60 days. **NO PERMISSION WILL BE GRANTED FOR STUDENTS RESIDING AT IMG ACADEMIES FOR FEWER THAN 60 DAYS.**
- ^ All permissions will be granted at the discretion of the Director of Student Services, Student Services staff or the Manager on Duty.
- ^ Students must understand that they are expected to abide by all IMG Academies' policies, rules and regulations while signed-out.

If Signed Out Until Curfew:

- ^ Curfew for this policy is stated above.
- ^ Students signed out under this policy must be back in their dorm by the stated curfew or the student will lose the privilege of participating in the "18 & Over Student Sign-Out Policy."

If Signed Out Overnight:

- ^ Students will be permitted to sign out with another adult age 18 and older only on Fridays after the student's school and sport program and on Saturdays and holidays.

- ^ Students signed out overnight must adhere to the policies set forth in this Handbook and return before the time designated on the overnight sign-out sheet.

Tournament/Game Off-Campus Passes:

- ^ Student leaving for a scheduled tournament/game with IMG Academies staff are required to be signed out by the coach or staff member escorting the group to the tournament/game.
- ^ Students may not leave for a scheduled tournament/game without an IMG Academies Staff or Host Family.

Late night return From Tournaments, Games, Or Trips:

If a student returns to IMG Academies' campus from a trip or tournament/game at 1:00am or later, the following policy will be in effect:

- ^ A Student Services staff member or the Manager on Duty may excuse the student from school.
- ^ The excused student may stay in their room for the morning and rest but may not participate in their sport program for the day.
- ^ If the student goes to school on the late bus he/she may participate in the afternoon sport program.

Local transportation requests:

- ^ All full-time students must submit requests for local transportation/local run requests to their Student Service Staff at least 48hrs in advance.
- ^ Guest Relations finalizes the transportation requests and will inform Student Services Staff members if and when the transportation has been arranged.
- ^ Students must present themselves prior to their departure, to the Guest Relations Desk.

SERVICES

GUEST RELATIONS:

Located inside Student Union
Tel: (941) 755.1000. Fax: (941) 752-2630
Email: GuestRelations@imgworld.com

Although Guest Relations is opened from 7am -11pm, staff is available to assist guests after hours.

- ^ Participants must check-in at Guest Relations upon their arrival and check-out upon their departure.

Student Mail/Parcels:

Location: East side of B Dorm
Hours of Operation:
Monday – Friday 10:00am -6:00pm
Tel: (941) 752-2459. Fax: (941) 752-2630
Email: beth.mathews@imgworld.com

Please address all mail as follows:
Student's Name
IMG Academies
5500 34th Street West
Bradenton, FL 34210

HEALTH SERVICES:

Located: B104
Tel: (941) 752-2479. Fax: (941) 752-2626
Email: HealthServices@imgworld.com

The Health Services Department will determine whether a student may be excused from attending school, sport program, and/or study hall due to illness or injury. **Parents/guardians are not permitted to excuse their child from school without the consent of the Nurse on Duty.**

- ⤴ If a student misses any academic classes due to illness or injury, they will not be allowed to participate in their sport program that day and will be restricted to their dormitory for that evening.
- ⤴ Injured students must report to their sport program unless they have a pass from the nurse. Only the nurse, and not the student's parent/guardian, can excuse a student from participation in their sport program (see the last bullet point below).
- ⤴ Students excused from Study Hall by the nurse because of illness or injury will be discharged to the dormitory and will be restricted to their dorm for the remainder of that evening.
- ⤴ All medical appointment times must be made through the Health Services Office to ensure that students can be transported at the appropriate time.
- ⤴ Student missing medical appointments without an adequate reason must pay the physician's regular office visit fee (this fee will be deducted from the medical deposit account described above) and the student will be restricted to the dorm for the remainder of that evening. Habitual offenders will receive more severe sanctions and discipline.
- ⤴ Students who do not take medication as prescribed by their doctor or who fail to follow their doctor's orders, may be considered unfit to participate in their sport program.

IMG SPORTS SHOP:

Location: Student Union
Tel: (941)752.2520 or (941) 752.2521

Monday – Friday 10:00 a.m. to 6:00 p.m.
Saturday 8:00 a.m. to 4:00 p.m.
Closed Sunday
*Hours subject to change due to on-campus events/tournaments

Location: IMG Leadbetter Golf Academy building/Academy Park

Tel: 941.752.2651
Monday-Friday 8:00a.m. to 4:00p.m.
Saturday 8:00a.m. to 12:00p.m.
Closed Sunday

Nicky B's Bistro

- ^ Located in the Student Dining
- ^ Provides healthy snacks, drinks and food from 11am – curfew, Sunday – Saturday. NOTE: menu items, pricing and hours are subject to change.
- ^ Accepts cash and credit/debit cards. In addition, students may charge items to their personal spending account.

DINING ROOM HOURS:

<u>Meal</u>	<u>Day</u>	<u>Open</u>	<u>Close</u>
Breakfast	Mon-Sat	6:00a.m.	8:30 a.m.
Sunday Continental Breakfast		6:00 a.m.	8:00 a.m.
Sunday Brunch		11:00 a.m.	1:00 p.m.
Lunch	Mon-Sat	11:00 a.m.	2:00 p.m.
Dinner	Daily	5:00 p.m.	7:30 p.m.

*Dining room hours are subject to change throughout the year.

STUDENT BANK:

<u>Day</u>	<u>Hours</u>
Mon-Fri	12:00 p.m. through 1:30 p.m.
Monday, Tuesday, Thursday and Friday	5:30 p.m. through 6:15 p.m.

Tel: (941) 752-2487. Fax: (941) 752-2611
Email: studentbank@imgworld.com

STUDENT BANK POLICIES/PROCEDURES:

- ^ The student bank is located inside the Jr. Dining Room.
- ^ Bank hours are subject to change during holidays or for other unforeseen circumstances.
- ^ Each boarding student must open a Personal Spending Money Account and all monies (except foreign money) must be deposited into that account. Although it is not required, non-boarding students may open a student bank account.
- ^ All student money transactions will be conducted at the Student Bank. **Monies cannot be withdrawn during non-bank hours.**
- ^ Parents/guardians may establish withdrawal limits by submitting limits in writing to the Student Bank.
- ^ A current student picture ID card must be presented for all monetary transactions.
- ^ Change for large bills can be done during bank hours only. Change for small bills (\$1, \$5, \$10 and \$20) may be received from Guest Relations, based upon availability.
- ^ Money orders or bank checks must be obtained from an establishment that sells such items. Students may request local transportation to these places.
- ^ Students are responsible to check their balance when withdrawing money and must notify his/her parents/guardians if the account is running low. **It is imperative that the account be replenished once the balance nears \$100.** Deposits may be made with a credit card or wire transfer.
- ^ **MONEY WILL NOT BE GIVEN TO STUDENTS WITH A NEGATIVE BALANCE.**
- ^ Cash advances are not permitted.
- ^ If a credit/debit charge card is to be used, the parents/guardians must fax or e-mail an authorization to the Student Bank with the amount to be charged. This must be done each time a credit/debit card is to be used. There is a 5% service charge on all credit card cash advances.

TRANSPORTATION:

Airline Tickets:

^ To purchase airline tickets, contact Rosie Johnston, Travel Coordinator
Tel: (941) 752-2443. Fax: (941) 752-2444

Email: Rosie.Johnston@imgworld.com

- ^ Monday – Friday, 9am – 5pm.
- ^ Office located in Student Union

Airport Transportation:

- ^ Contact Guest Relations at (941) 755-1000. Fax: (941) 752-2630

E-Mail: Transportation@imgworld.com.

- ^ Please provide the following information when coordinating transportation: date of travel, airport, airline, flight number, time or

arrival/departure and student's cell phone, **48 hours in advance, otherwise a \$25 late fee will be charged.**

- ⤴ Student's not traveling as an unaccompanied minor, will be dropped off at the entrance and met at baggage claim. Parent's may arrange assistance with luggage and/or drop off at the counter, for a \$25 fee.
- ⤴ Transportation may be arranged to/from any location within Florida and **only** with our preferred vendor (Super Shuttle), or IMG Academies. No other vendors are permitted on campus. NOTE: This applies to boarding students only.
- ⤴ Charges will be applied at the time the travel arrangements are made. May vary depending on location and type of transportation requested. In the event an IMG Shuttle is not available, transportation will be arranged with our preferred vendor. Please contact Guest Relations for pricing of other locations. Current rates are available upon request.

Unaccompanied Minors:

- ⤴ Airlines vary regarding their fees and age requirement for traveling as an unaccompanied minor. Please contact the airline directly for their policies and pricing.
- ⤴ All students under the age of 18, traveling to the Greyhound Bus Station will be treated as an unaccompanied minor and subject to the \$25 fee.
- ⤴ Within 48 hours of arrival and departure, Parents will be provided the name, address and phone number of the driver taking or picking up their child from the airport. This information must be passed onto to the airlines.
- ⤴ Students traveling as an unaccompanied minor will be picked up and dropped off at the gate.

Local Transportation:

- ⤴ Students may contact their Student Services staff to arrange local transportation.

ACADEMICS

General Philosophy and Information:

IMG Academies expects each student to make the same commitment to their academics as they do to their sport program.

Attendance/Approval for Planned Days Off

Days a student plans to be absent from school must be approved in advance by the academic school. Each school has its own strict attendance guidelines. Students and their parents/guardians must ask about and abide by these guidelines

Calendar/Vacation Planning

IMG Academies' sport programs follow the same calendar as the IMG Pendleton school. Students are expected to take their holiday vacation in accordance with their academic school calendar.

Dress Codes:

Each school has its own dress code. Each student needs to review this information carefully with a school official and their parents/guardians before they arrive at IMG Academies.

Leaving the School Campus

At no time are IMG Academies' boarding students allowed to leave their school campus (either by walking, bicycle, vehicle, or otherwise). Students who wish to leave their school campus must be properly authorized in advance, signed in and out, and have written permission from their school and IMG Academies must be notified in advance. Students who leave Bradenton Prep, St. Stephen's, Edison or IMG Pendleton School without permission will be immediately suspended from their sport program for a duration determined by IMG Academies' Discipline Committee. In addition, the student's parents/guardians will be notified of the incident.

Student Government

- ^ The Student Government is a student input group for activities, programs and new ideas for extra-curricular involvement.
- ^ Students who want to participate should inform their Student Services Staff.
- ^ The Student Government will meet once a week and may discuss any aspect of life in the IMG Academies' community. This group will be expected to make recommendations to IMG Academies' Administration.

Study Halls, Tutoring

- ^ Each school has its own study hall requirements.
- ^ Please check with the school of your choice for details regarding tutoring.
- ^ Private tutoring may be arranged in many subject areas for a nominal fee. Please contact the Director of Student Services for more information.

CONSEQUENCES OF STUDENT'S SCHOOL DISMISSAL OR SUSPENSION

Dismissal:

Dismissal from a student's academic school may also result in dismissal from IMG Academies without refund. This pertains to both boarding and non-boarding students. A decision will be made by the Discipline Committee after reviewing the facts of the case and interviewing the student.

Suspension:

Suspension from a student's academic school may result in suspension or dismissal from IMG Academies without a refund. This pertains to both boarding and non-boarding students. A decision will be made by the Discipline Committee after reviewing the facts of the case and interviewing the student. Students who are suspended from their academic school will not be allowed to participate in their sport program or any associated tournaments or games during this time and will receive no refund for missed days. Suspended students will be required to perform work duties during their suspension.

NON-BOARDING INFORMATION AND POLICIES

General Rules:

- ^ All non-boarding students attending high school must be living with an adult family member or Host Family (see the Host Family section above). Failure to comply with this policy will result in suspension from their sport program until an adult family member is in town. Students who are suspended will not be allowed to participate in their sport program or any associated tournaments or games during this time and will receive no refund for missed days.
- ^ All non-boarding students must wear their student IDs. If lost or misplaced, student must get a replacement ID at Guest Relations for a small fee.
- ^ Villa residents and other non-boarding students are entitled to transportation to and from school to IMG Academies for a fee if IMG Academies is providing such transportation to full-time students for this school year.
- ^ IMG Academies provides transportation to all boarding and non-boarding students participating in tournaments or games sponsored by IMG Academies.
- ^ Non-boarding students who drive to IMG Academies are to park their vehicles in the Guest Parking Lot on the corner of 34th Street and 53rd Ave. Vehicles parked in any of the IMG parking areas park at their own risk.
- ^ Non-boarding students may not have a boarding student in their vehicle on campus and may not at any time take any boarding student off IMG Academies' campus, sport facility or school property or in their vehicles off campus unless that student(s) is signed out under the 18 and over policy. The non-boarding student driver must be 18 years old. All students not correctly signed out will be disciplined.
- ^ Non-boarding students may not be on campus before or after their sport program without specific permission from the Director of Student Services or the Manager on Duty. This includes Saturday and Sunday. Please see the specific policy listed below.
- ^ **Non-boarding students are not to be in boarding student rooms at any time.**
- ^ All socializing is to be done by the Jr. Pool, Student Union, Recreation Center or other designated areas.
- ^ Lunch will be provided to non-boarding students Monday through Saturday. Additional meals may be purchased through Guest Relations. Students must wear their IDs to receive meals. Using an ID that does not belong to student will result in disciplinary action.
- ^ Non-boarding students may not solicit tennis racquet stringing services from boarding students.

- ⤴ Non boarding students who have been dismissed early from their sport program are required to wait in the recreation center/pool area until they depart the IMG Academies' campus.
- ⤴ Destruction or defacement of IMG property will result in a charge for replacement or repair charged to student credit card on file.
- ⤴ Non-boarding students must follow Campus Closure instructions as given by IMG staff.

NON-BOARDING STUDENT ACTIVITY SIGN UP

- ⤴ Non-boarding students may sign up for any trip or activity that IMG Academies coordinates provided that space is available. Priority for that trip or activity is reserved primarily for all boarding students.
- ⤴ Non-boarding students, who attend a trip/activity, must return with that trip. Non-boarding students will NOT be permitted to be picked up from the trip at any location other than IMG Academies.
- ⤴ Non-boarding students must adhere to all the same rules and regulations as boarding students.

NON-BOARDING STUDENT PARKING

All students who are enrolled in a sport program at IMG Academies are permitted to park in the front parking lot. All parking spaces are on a first come, first served basis. Parking spaces will not be reserved.

Each non-boarding student must ask for and receive a non-boarding student parking pass from the front gate the first day they arrive at IMG Academies to participate in their sport program. This pass must be placed on the vehicle's rear view mirror at all times during the enrollment period of their sport program. Students must promptly notify IMG Academies if they lose or misplace their pass. IMG Academies will charge students a small fee to replace any lost or misplaced passes.

FAILURE TO FOLLOW ANY OF THESE RULES WILL RESULT IN THE IMMEDIATE SUSPENSION OF THE STUDENT'S PARKING PERMIT AND MAY RESULT IN THE STUDENT'S SUSPENSION FROM IMG ACADEMIES.

NON-BOARDING STUDENTS ON CAMPUS VISITS:

Each non-boarding student who wants to visit IMG Academies after his/her sport program or on the weekends is required to follow these procedures:

- ⤴ Call the Manager on Duty and let them know that you want to come on campus (you may not bring any guests).
- ⤴ Explain the reason for your visit and the time you expect to arrive.
- ⤴ Obtain a visitors pass from the front gate, if you already do not have a parking sticker.
- ⤴ Park your vehicle in the 'Front Parking Lot'

- ^ Student ID must be worn at all times while on campus.
- ^ Proceed to Guest Relations and sign your name in the 'Off Campus Student Log Book'.
- ^ Socializing with other students may only be done at the Student Union/Recreation Center.
- ^ **You are not allowed –at any time - to go into a boarding (on-campus) student's room.**
- ^ In case of your violation of any of our policies, rules or regulations, we reserve the right to revoke all of your visitor privileges outside of your sport program time until further notice.
- ^ Sign out at Guest Relations as you depart.

HONOR CODE AGREEMENT

I have read the 2011-2012 Handbook.

I understand and accept my responsibilities as a member of the IMG Academies community (and as a parent/guardian of a child who is a member of the IMG Academies community) as stated in this Handbook.

I understand that I (my child) will be subject to disciplinary action if I do not (he/she does not) abide by this Honor Code Agreement and IMG Academies policies, rules and regulations.

We understand that all IMG Academies rules and regulations and policies stated in this Handbook apply to all boarding and non-boarding student/athletes as long as enrolled and/or participating in an IMG Academies sponsored event.

Our signatures below indicate our acceptance and understanding of all IMG Academies policies, rules and regulations and this Honor Code Agreement. I agree to abide by all IMG Academies codes, policies, rules and regulations and understand they are subject to change at any time with or without notice.

Student (please print name): _____

Student Signature: _____ Date: _____

Parent/Guardian (please print name): _____

Parent/Guardian Signature: _____ Date: _____

Please sign, detach this page, and return to:

**Director of Student Services
IMG Academies LLP
5500 34th Street West
Bradenton, FL 34210**

16 & OVER SIGN-OUT AGREEMENT

I, _____, desire to sign out during daylight hours during the week and on weekends to walk to the Shopping Plazas on the corners of 34th Street West and 53rd Ave West.

As the parent/guardian of _____, I/we give my/our son/daughter, who I/we confirm is at least age 16, to sign himself/herself out during daylight hours during the week and on weekends to walk to the Shopping Plazas near the IMG Academies' campus, in accordance with the IMG Academies' 16 & OVER SIGN-OUT AGREEMENT (see Student Handbook)

We understand that: (a) IMG Academies is not responsible for supervising the student during the time period he/she leaves campus; (b) IMG Academies is not responsible for determining with whom he/she leaves campus with or what he/she does during the period of time he/she is off campus; (c) **IMG Academies retains the right to discipline the student, INCLUDING DISMISSAL FROM IMG ACADEMIES, for failing to comply or violating the 16 & OVER SIGN-OUT AGREEMENT and that in the case of dismissal THERE WILL BE NO REFUND OF ANY TUITION OR OTHER FEES;** and (d) IMG Academies is not liable for any injury or any other type of damages sustained by the student or caused by the student during any period of time that the student is off campus, or any injury or other damage sustained or caused by the student in leaving or returning to IMG Academies' grounds.

We have read this agreement and fully understand its terms. We acknowledge freely and voluntarily signing this agreement and intend our signatures below to signify a complete assumption of the inherent risks of participating in this sign-out program to the greatest extent allowed by law in the State of Florida.

In signing this agreement, I acknowledge that I desire to participate in the 16 & OVER SIGN-OUT AGREEMENT and will abide by the terms of the attached Policy.

Signature of Student: _____ Date: _____

In signing this agreement, I/we acknowledge that I am/we are consenting to my/our son's/daughter's participation in the 16 & OVER SIGN-OUT AGREEMENT during the 2011-2012 year at IMG Academies.

Signature of Parent/Guardian: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

18 AND OVER STUDENT SIGN-OUT AGREEMENT

As the parent/guardian of _____, I give my son/daughter, who I confirm is age 18 or over, to sign himself/herself out during the week until **9:00pm on Sunday night, 9:45pm Monday through Thursday and 10:30pm on Friday or Saturday night or holiday night, or overnight on Friday nights after program and school or Saturday night** in accordance with the IMG Academies' 18 and Over Policy attached as outlined in the Student/Parent Handbook.

I understand that: (a) IMG Academies is not responsible for supervising the student during the time period if he/she leaves campus; (b) IMG Academies is not responsible for determining the manner in which the student leaves campus, whom he/she leaves campus with, or what he/she does during the period of time he/she is off campus; (c) IMG Academies retains the right to discipline the student for failing to return to the Academy at the appropriate time in accordance with the 18 and Over Policy; and (d) IMG Academies is not liable for any injury or any other type of damages sustained by the student or caused by the student during any period of time that the student is off campus, or any injury or other damage sustained or caused by the student in leaving or returning to IMG Academies' grounds.

I have read this agreement and fully understand its terms. I acknowledge freely and voluntarily signing the agreement and intend my signature below to signify a complete assumption of the inherent risks of participating in this sign-out program to the greatest extent allowed by law in the State of Florida.

In signing this agreement, I acknowledge that I am consenting to my son's/daughter's participation in the 18 and Over Sign-Out program during the 2011-2012 year at IMG Academies.

Signature of Student: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

IMG ACADEMIES NON-BOARDING STUDENT'S VEHICLE POLICY, RULES, REGULATIONS

All non-boarding students who are enrolled in a program at IMG Academies are permitted to park at the Academy. The following rules and guidelines are in effect:

- ⤴ IMG Academies is not responsible for vandalism, injury, theft or damage to vehicle or items in parking lots. Vehicles should be locked and valuables not kept in cars.
- ⤴ IMG Academies reserves the right to inquire about, inspect and search any personal property, vehicles or other areas, locked or unlocked at any time, for any reason.
- ⤴ All cars must be registered each year and have the proper sticker visibly displayed on the back of the rear view mirror. IMG Academies will charge students a small fee to replace any lost or misplaced stickers.
- ⤴ Registration forms and stickers may be obtained at the Front Gate and must include a copy of the Student's valid driver's license. **If the student will temporarily be driving another vehicle, a day pass must be obtained from the Front Gate.**
- ⤴ Parking on the main campus is on a first-come, first-served basis and cars may not be left there overnight. Overflow parking is available at the corner of 53rd Ave and 34th Street West and at Academy Park. **There are no reserved spaces.**
- ⤴ Be responsible and considerate when parking your car. Do not take up two parking spaces. Do NOT park in spaces designated for staff, visitors, Bollettieri Sports Medicine, executive, handicapped, golf carts, Spa, Villa/ Champion's Walk residents, Club House or in areas NOT designated as a parking space (i.e. grassy areas, Academy Park Way, Bollettieri Way, Main Street, fire zones or in front of offices/garages or Pendleton). **Failure to follow these directions may result in your car being towed at your expense.**
- ⤴ Drive safely. Speeding (over 15 mph), careless driving or driving on Academy Park Way, Bollettieri Way or Champions Walk is not permitted.
- ⤴ Students may not transport boarding students unless they are at least 18 years of age **and** have a pass to leave campus.

Signing this agreement indicates that you have read and understood IMG Academies rules and regulations regarding having a vehicle on campus. Failure to follow these rules could result in loss of car privileges, having your car towed at your expense, and disciplinary action that may include suspension or dismissal from the academy.

(Print Student's Name)

(Print Name of Parent/Guardian)

(Student's Signature)

(Parent/Guardian's Signature)

(Student's Cell Phone #)

(Parent/Guardian's Cell Phone #)

(Date)

(Date)

Make of Car: _____

Model: _____

Color: _____

License Plate # _____

State: _____

Assigned Sticker #: _____

IMG ACADEMIES BOARDING STUDENT'S VEHICLE POLICY, RULES, REGULATIONS

Students residing at Champion's Walk (CW) or Academy Park Villas (APV) who are at least 18 years of age, are permitted to have a vehicle on campus, provided they abide by and understand the following:

- ^ IMG Academies is not responsible for vandalism, injury, theft or damage to vehicle or items in parking lots. Vehicles should be locked and valuables not kept in cars.
- ^ IMG Academies reserves the right to inquire about, inspect and search any personal property, vehicles or other areas, locked or unlocked at any time, for any reason.
- ^ All cars must be registered and have the proper sticker visibly displayed on the back of the rear view mirror. IMG Academies will charge students a small fee to replace any lost or misplaced stickers.
- ^ Registration is required each year and must include a copy of the student's valid license, proof of insurance and registration.
- ^ Students will be given a designated parking space at their place of residence (either CW or APV) and must park at that location. Parking on the main campus is not permitted unless after 5:00pm.
- ^ Be responsible and considerate when parking your car. Do not take up two parking spaces. Do NOT park in spaces designated for staff, visitors, Bollettieri Sports Medicine, executive, handicapped, golf carts, Spa, Villa/ Champion's Walk residents, Club House or in areas NOT designated as a parking space (i.e. grassy areas, Academy Park Way, Bollettieri Way, Main Street, fire zones or in front of offices/garages or Pendleton). **Failure to follow these directions may result in your car being towed at your expense.**
- ^ Drive safely. Speeding (over 15 mph), careless driving or driving on Academy Park Way, Bollettieri Way or Champions Walk is not permitted.
- ^ Special arrangements must be made with Student Services if the student will be temporarily driving another vehicle.
- ^ Car keys must be kept with the staff in the appropriate office and may be checked out when the student signs themselves off campus.
- ^ Students may transport other boarding students who are at least 18 years of age **and** have a pass to leave campus.
- ^ Students may not permit other students to drive/use their vehicle.

Signing this agreement indicates that you have read and understood IMG Academies rules and regulations regarding having a vehicle on campus. Failure to follow these rules could result in loss of car privileges, having your car towed at your expense, and disciplinary action that may include suspension or dismissal from the Academy.

(Print Student's Name)

(Print Name of Parent/Guardian)

(Student's Signature)

(Parent/Guardian's Signature)

(Date)

(Date)

Make of Car: _____

Model: _____

Color: _____

License Plate # _____

State: _____

Assigned Parking Space (CW or APV): _____ Sticker #: _____

IMG
PENDLETON
SCHOOL

STUDENT HANDBOOK
2011-2012

5500 34th Street West

Bradenton, Florida 34210

941.739.3964

Fax 941.752.2433

www.pendletonschool.org

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



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The IMG Pendleton School is dedicated to preparing highly motivated students through a comprehensive, customized educational program, which integrates academics and athletics.

Under the guidance of an exemplary faculty of educators, IMG Pendleton provides students with opportunities to achieve their full potential through programs that engage, stimulate and nurture.

It is our pleasure to be a part of your experience at IMG Pendleton! We encourage you to speak with your teachers or school administration if you have any questions. We want your years at IMG Pendleton to be successful!

THE IMG PENDLETON SCHOOL RESPECT CODE

STUDENT EXPECTATIONS

- ^ Students should attend school on a regular basis and be prompt in arriving to assigned classes.
- ^ Students should understand and adhere to all school policies and be willing to accept the responsibilities that go along with their rights and privileges.
- ^ Students should respect the worth and dignity of each individual and respect the rights of fellow students.
- ^ Students should be courteous and friendly.
- ^ Students should respect the rights and responsibilities of all faculty members as they perform their duties.
- ^ Students should use proper language and etiquette.
- ^ Students should exercise proper use and care of school facilities.

DISCIPLINE POLICY

The school administration and faculty are committed to the principle of fair and equal treatment of students and equal enforcement of all school policies. The school administration will communicate with students, and when necessary, with parents and guardians. Parents or guardians should know school requirements and procedures and be willing to meet appropriate school personnel to help resolve problems. Through the cooperative relationship among students, school staff and parents or guardians, the “school experience” for all students can be meaningful, stimulating and produce lifelong benefits. The following rules and disciplinary policies are subject to change without notice.

Disciplinary Consequences

The following disciplinary consequences serve as a guideline rather than an all-inclusive list or a limitation upon the authority of the school to deal appropriately with rule and policy violations.

Level I – Dress code violations, excessive unexcused absences, excessive tardiness, disruption of the classroom, disrespectful behavior and other conduct as determined by administration:

- 1) The classroom teacher will warn and advise the student to discontinue the behavior.
- 2) The classroom teacher will notify the parent/guardian of the situation by telephone or email.
- 3) The classroom teacher will refer the student to administration for disciplinary action. The student will notify the coach if a sports suspension or work detail is assigned.

Level II – Obscenity, defiance of authority, computer misuse, repeated level I behavior and other conduct as determined by administration:

- 1) The classroom teacher will schedule a parent/guardian conference to include all of the student's teachers, the student's mentor, student's coach and a representative from administration.
- 2) The classroom teacher will refer the student to administration for disciplinary action. The coach will be notified by administration if a sports suspension or work detail is assigned.

Level III – Defacing school or personal property, use of unauthorized or illegal substances, using school computers for unacceptable purposes, physical confrontation, repeated level II behavior and other conduct as determined by administration:

- 1) The classroom teacher will refer the student to administration.
- 2) The student will be placed on probation and/or suspended.
- 3) Administration will notify the parent/guardian of the student's violation and probationary status.

Level IV – Possession of weapon, repeated level III behavior and other conduct as determined by administration.

- 1) Expulsion from school without tuition refund.
- 2) The student will not be eligible to reapply for admission.

CODE OF HONOR/ ACADEMIC HONESTY

The IMG Pendleton School requires that all students be accountable for the academic integrity of their work. Students that engage in academic dishonesty undermine the educational philosophy at IMG Pendleton and are subject to strict disciplinary consequences. Students should know that teachers use turnitin.com to check for plagiarism. Academic dishonesty includes but is not limited to the following:

- ^ Submitting writing in whole or in part that is taken from another student or any other source that is not the person submitting the writing.
- ^ Taking an essay or any other material from the internet and using it as your own without citing the source and using quotations.
- ^ Paraphrasing another author's work without citing the source.
- ^ Using the ideas of another author without citing the source.
- ^ Resubmitting work that was originally written for another teacher's course.
- ^ Cheating on tests or quizzes through the use of unauthorized notes, copying another student's answers, letting someone copy your answers, using Instant Messenger or another device to send answers or receive answers or in any way giving or receiving answers that are not your own.
- ^ Copying homework, class assignments, projects or any other assigned work from another student or anyone else.
- ^ Tampering with a teacher's grades.

The consequences for academic dishonesty are as follows:

First Offense

- ^ Student will receive a zero on the assignment and will not be given the opportunity to resubmit.
- ^ The teacher will notify the parents and the administration.
- ^ Honors contract will be jeopardized, if not revoked.

Second Offense

- ^ Student will receive a zero on the assignment and will not be given the opportunity to resubmit.
- ^ The teacher will arrange a phone conference with parents and administration.
- ^ Administration will notify athletic coach and a sport suspension will be issued.
- ^ The student will drop one full letter grade in the course.

Third Offense

- ^ Student will receive a failure in the course.
- ^ Student will be on academic probation or expelled from school.
- ^ The teacher will arrange a phone conference with parents and administration.

Students with multiple instances of academic dishonesty in more than one subject may be expelled and ineligible for reenrollment the following year.

ACADEMIC PROBATION

Students are placed on Academic Probation when they earn two or more grades below 70% or when they receive one or more failing grades for the marking period (semester or mid-semester grades). This status provides a warning to the student and parents that if the student does not improve his/her academic standing, the result may be denial of readmission, failure to graduate or dismissal from IMG Pendleton. Probationary status is reviewed following semester grades.

GENERAL POLICIES

DRESS CODE

Uniforms are an integral part of a student's athletic and academic life at IMG Academies and the IMG Pendleton School. Students are expected to have a neat and clean appearance at all times.

Students must be in dress code to attend class. Only students in full compliance with the dress code will be allowed to attend class; anyone out of compliance will receive the following consequences:

- 1) The student will be marked with an unexcused absence and denied reentry to the class.
- 2) The student will be given a 3-hour weekend work detail, which will be coordinated through IMG Academies Student Services
- 3) The student's athletic coach will be notified of the infraction.

The uniform guidelines follow:

Tops:

Shirts must be the polo or oxford style in solids or stripes with the IMG Pendleton School logo. T-shirts are not permitted. Shirts must be completely tucked in at all times.

Sweaters or sweatshirts that are worn in the classroom must be solid color and have the IMG Pendleton logo.

Bottoms:

Pants and shorts must be the chino style. They may be pleated or flat front. Shorts must be no more than 3 inches above the knee. Skirts are not permitted.

Pajama, sweat or hip hugger pants and denim are not permitted.

Belts must be worn with pants and shorts that have belt loops.

Hats:

Hats are not permitted.

Shoes:

Shoes must be closed-toe. Sandals, slippers and flip-flops are not permitted.

Headphones/Earbuds:

Headphones and earbuds are not permitted to be displayed. If worn to school, these items will be confiscated.

ELECTRONIC DEVICES

Cell phones, iPods and other disruptive electronic devices are not permitted. If brought to school, any such device must be turned off and turned in to the classroom teacher. The device can be picked up by the student at the end of the class period. Any device that is brought to school, not turned in, and is used, rings or otherwise disrupts class will be confiscated and the student will leave the class immediately. Administration will retain confiscated devices and only return them at its discretion.

Any student with any electronic device in their possession during a quiz, test, or exam will automatically receive a zero on the assessment and not be given the opportunity to make it up, even if the device is turned off or located in the student's book bag.

SEXUAL HARASSMENT

Sexual harassment is not tolerated at the IMG Pendleton School. By definition, sexual harassment is unwelcome sexual advances or any form of sexual remarks or non-consensual sexual contact. Disciplinary action may include expulsion, if so determined by the administration.

Sexual harassment consists of any sexual attention that is unwanted. Examples of sexual harassment include, but are not limited to:

- 1) Physical attack
- 2) Propositions of a sexual nature
- 3) Subtle pressure for sexual activity
- 4) Behavior intended to humiliate or make a person uncomfortable including:
 - a. touching, patting, hugging or brushing up against another person;
 - b. sexual remarks about a person's clothing or body;
 - c. comments about sexual activity or assumptions about previous sexual activities;
 - d. comments of a sexual nature or sexually explicit jokes, stories or questions.

If a student believes that he/she has been a victim of sexual harassment, then it should be reported to a teacher or school administrator.

CYBER-BULLYING

The IMG Pendleton School subscribes to the definition of cyber-bullying as “a situation when a teen or child is repeatedly ‘tormented, threatened, harassed, humiliated or embarrassed or otherwise targeted’ by another child or teen using text messaging, email, instant messaging or any other type of digital technology.” The school is committed to the prevention of cyber-bullying and will deal with instances of such behavior as it deems appropriate.

ILLEGAL SUBSTANCES

The use, possession and/or distribution of illegal substances including alcohol are prohibited on and off school property. Offenders will be subject to severe disciplinary consequences and may be referred to the appropriate authorities.

Whenever there is “reasonable suspicion” that a student is using drugs or alcohol, the student may be tested. If a student refuses to consent to or cooperate with drug testing, he or she may be expelled from the IMG Pendleton School without refund. A positive drug test or use of alcohol results may incur the following consequences: expulsion without refund or suspension and completion of a drug or alcohol assistance program and submission to follow-up testing for the duration of the student’s stay at IMG Pendleton. Any cost incurred for the assistance program and testing is the sole responsibility of the student and his/her parents/guardians.

The decision as to whether a student who tests positive will be expelled without refund or permitted to stay at IMG Pendleton will be at the sole discretion of school administration.

WEAPONS

The use or possession of a weapon is strictly prohibited on and off school property. Use of a weapon may be defined to include any object used to cause harm to another student, faculty member or to oneself. Offenders will be subject to the disciplinary consequences outlined above and may be referred to the appropriate authorities.

SEARCHES

To maintain an orderly educational environment and to protect the health and safety of students and faculty, IMG Pendleton retains the right to search a student and/or his or her effects, including a motor vehicle, whenever there is reasonable suspicion that the student may be in possession of harmful or unauthorized materials.

BUS BEHAVIOR

All school rules and regulations apply when students are under the jurisdiction of the school. This includes all student transportation activities including field trips, after-school activities and all other school-sponsored events. Consequences assigned by the Headmaster or his designee for misbehavior aboard a school bus or school contracted vehicle also may be applied to the school setting.

COMPUTER & INTERNET POLICY

The IMG Pendleton School is dedicated to offering students an academic program that utilizes educational technology in a manner that is consistent with the philosophy of the school. IMG Pendleton students are encouraged to utilize technology in a responsible and acceptable manner. The IMG Pendleton School expects students to use the network to pursue academic activities. IMG Pendleton students utilizing school technology are expected to:

- ^ Respect the privacy of others. Students will be issued an email account and network access. This information is private and should not be shared with other students.
- ^ Respect the integrity of the IMG Pendleton School's computing systems. Students should never intentionally use programs or other technologies that may damage or alter the software on the school's network. Tampering with hardware or software, or any vandalism of computer equipment are serious offenses which will result in immediate suspension of all network privileges.
- ^ Respect the legal protection provided by copyright and licenses. For example, users shall not make unauthorized copies of proprietary software for their own use, even when that software is not physically protected against copying.
- ^ Respect the finite capacity of the system, and limit your own use and size of your files so as not to interfere unreasonably with the activity of other users.
- ^ Respect the procedures established to manage the use of the system.
- ^ Report any violation of these guidelines by any other individual. You are also expected to report any flaw in or bypass of computer facilities security.

All users should be aware that the inappropriate use of electronic information resources can be a violation of local, state and federal laws. Violations can lead to prosecution.

The following technology uses are considered unacceptable and may result in disciplinary actions:

- ^ Using the network for illegal, inappropriate, or obscene purposes, or in support of such activities. Illegal activities shall be defined as a violation of local, state and/or federal laws. Inappropriate use shall be defined as a violation of the intended use of the network and/or purpose and goal.

Obscene activities shall be defined as a violation of generally accepted social standards;

- ^ Using the network for any illegal activity, including violation of copyrights or other contracts violating such matters as institutional or third party copyright, license agreements and other contracts;
- ^ Intentionally disrupting network traffic or crashing the network and connected systems;
- ^ Degrading or disrupting equipment or system performance;
- ^ Using the computing resources for commercial or financial gain or fraud;
- ^ Stealing data, equipment or intellectual property;
- ^ Gaining unauthorized access of others' files or vandalizing the data of another user;
- ^ Gaining or seeking to gain unauthorized access to resources or entities;
- ^ Forging electronic mail messages or using an account owned by another user;
- ^ Wastefully using finite resources;
- ^ Invading the privacy of individuals;
- ^ Posting inappropriate anonymous messages;
- ^ Possessing any data which might be considered a violation of these rules in paper, magnetic (disk) or any other form.

Consequences of violations include, but are not limited to:

- ^ Suspension or revocation of Internet access;
- ^ Suspension or revocation of network privileges;
- ^ Suspension or revocation of computer access;
- ^ School suspension;
- ^ School expulsion;
- ^ Legal action and prosecution by the authorities.

Any questions about this policy or the applicability of this policy to a particular situation should be referred to the technology department. The system administrator has the right to restrict or terminate network and internet access at any time for any reason. The system administrator further has the right to monitor network activity in any form that it sees fit to maintain the integrity of the network.

LOST & FOUND

Found items should be turned in to the front office. Students can pick up their lost items in between classes or after school.

FINANCIAL OBLIGATIONS

The business office may hold academic transcripts, diplomas and report cards if financial obligations are not met. Once the obligation is met, records will be released.

ACADEMIC POLICIES

GRADUATION REQUIREMENTS

The minimum requirement for graduation from the IMG Pendleton School is 22 credits. A minimum of 20 of the 22 credits must be considered academic credits, which include the following specific requirements:

English	4 credits
Social Sciences*	4 credits
Math	3 credits
Science	3 credits
Foreign Language	2 credits
Visual/Performing Arts	1 credit
Academic Electives	3 credits

* Must include 1 credit of American History

GRADING SCALE

A+	98-100	C	73-76
A	93-97	C-	70-72
A-	90-92	D+	67-69
B+	87-89	D	63-66
B	83-86	D-	60-62
B-	80-82	F	0-59
C+	77-79		

I = Incomplete

GRADE POINT AVERAGE

Grade	Points	Grade	Points
A+	4.33	C	2.00
A	4.00	C-	1.67
A-	3.67	D+	1.33
B+	3.33	D	1.00
B	3.00	D-	0.67
B-	2.67	F	0.00
C+	2.33		

*Honors Level – additional weight of .50

*Advanced Placement – additional weight of 1.00 **Please note Advanced Placement weight and transcript designation will not appear until completion of course AP exam.

*Grades of F will receive no additional weight and will remain 0.00

INCOMPLETE GRADES

Students who receive an “I” (Incomplete) at the end of any marking period must complete the missing work within the next two school weeks. If the student fails to complete the work within the allotted time, the student will receive an “F” on the assignment. Exceptions to this policy must be approved by the administration.

ADVANCED PLACEMENT (AP)

The IMG Pendleton School participates in the College Board’s Advanced Placement Program. AP courses are offered to students who are motivated and capable of succeeding in college level courses. Advanced Placement weight and transcript designation will not appear until completion of course AP exam.

DUAL ENROLLMENT

The IMG Pendleton School, in cooperation with the State College of Florida, offers dual enrollment courses, which when completed result in students earning both high school and college credit.

ONLINE COURSES

Online courses are available to students with scheduling conflicts or tournament travel issues which cannot be accommodated by the traditional IMG Pendleton program. Parent/ guardian and school administration approval are required for any online course request. The window for withdrawal from any online course without penalty is two weeks; withdrawal after this period or failure to complete an online course successfully will result in the student reimbursing the School for the cost of the course.

Taking a course online requires self-discipline and commitment. It is a privilege to take courses using the online format. It is your responsibility to maintain an appropriate pace and make weekly contact with your online instructors. In the event that you fall behind, you will be scheduled to the computer lab and attendance will be monitored.

GRADE REPORTS & TRANSCRIPTS

Grade reports are issued four times throughout the school year. Progress reports are available to parents at mid-quarter. Report cards and progress reports are available through IMG Pendleton’s online system.

Semester grades and (.5) credits are recorded on the student's transcript each semester and do not result in a year-end average.

The IMG Pendleton School does not rank students.

HONORS

Honors contracts are available for students that have demonstrated above average motivation, determination and academic success. The IMG Pendleton School does not offer separate honors courses. In order to be eligible for an honors contract, students must have earned a B or better in their previous subject area course and received approval from administration. Honors contracts require students to complete additional assignments that are outside of the normal expectations for the course. Students interested in taking a course for honors must commit to a full year honors experience. If an honors student does not fulfill this contract, the honors designation will be revoked.

The Headmaster's List is calculated at the end of each semester and has two categories:

- ▲ Honors - students who earn a semester GPA of 3.5 to 3.99
- ▲ High Honors – students who earn a semester GPA of 4.0 or higher

ATHLETIC ELIGIBILITY

In order to play on the IMG Pendleton School baseball and basketball teams, a student must maintain a 2.0 grade point average, be a full-time student and must not have successfully completed eighth grade for the first time more than four years ago. For complete eligibility guidelines, please contact the athletic coach or the Florida High School Athletic Association.

SCHEDULE CHANGES

Schedule changes will be allowed on a limited basis only. Students must complete a "Schedule Change Form" and submit it to the Registrar's Office. Students must continue to attend their scheduled classes until the change has been approved and processed. Students are responsible for checking the status of their request.

Schedules will only be changed if one of the following qualifications is met:

- 1) Course was already taken and passed
- 2) Incomplete schedule
- 3) Course is needed for graduation
- 4) Prerequisite is not met or failed to obtain teacher approval when needed
- 5) Retake a failed course
- 6) Lack of skill level required for a course
- 7) Leveling class sizes
- 8) Change of sport schedule

Schedules will not ordinarily be changed for the following reasons:

- 1) Teacher preference
- 2) Preference for another period (other than sport changes)
- 3) Preference to be with friends in a class

Adding

Classes may be added during the first two weeks of a semester if space is available in the class. Adding after the first two weeks of class requires teacher permission.

Dropping

Students may drop a class within the first two weeks of the semester. Students who wish to drop a class after the first two weeks of the semester must receive permission from the Assistant Headmaster. If the request to drop is denied and the student fails to continue to attend that class, the teacher will notify the administration, and the student will receive an "F" in the class. Students are responsible for making sure that their request is approved. Adds and drops initiated by the IMG sports programs may not adhere to the above guidelines.

DIRECTED LEARNING

Directed Learning is held Monday through Thursday from 6:30 pm to 8:00 pm for all middle and high school students. One teacher from each department will be available each night to assist students in making up work, preparing for tests or getting extra help on assignments. Students are expected to behave in the same manner as during regular school hours. Students are not allowed to congregate and socialize during Directed Learning. Teachers reserve the right to require students with excused or unexcused absences to report to Directed Learning to make up any missed work.

ATTENDANCE POLICIES

Regular class attendance is vital to success at the IMG Pendleton School. The special nature of our school results in many students missing classes for tournament play. Other absences may have a serious effect on a student's success. Attendance is monitored and reported to the Headmaster. Students are expected to attend all classes and required class-related activities unless excused in advance. Excused absences are illness, death in the family, tournament play and three days of college visits. All other absences are considered unexcused.

****Students must complete a Leave of Absence Form for all absences, including those which are unexcused and known about in advance.**

ATTENDANCE PROCEDURES

Excused Absences

Excused absences may be due to illness, immediate family funerals, emergency doctor/dentist appointments, college visits and verifiable athletic tournaments.

Illness

Illness is an excused absence. Students may be requested to make up hours missed during the evening Directed Learning hours. Upon completion of those hours, students will be given a participation grade and all missed work should be completed.

All boarding students must report to Health Services to be excused from a class. The nurse will call the School to inform the school that a student is ill. Parents of boarding students are not allowed to call their children in sick. Illness will only be excused by Health Services or a doctor's note.

College Visits

Students are allowed three days of excused absences for college visits. In order for a student to be excused, arrangements must be made at least three days in advance with the College Advisor. The College Advisor will provide the student with a form that must be signed by an official college representative. The form must then be turned in to the attendance office. Failure to follow this procedure will result in an unexcused absence.

Tournaments

Tournament play is an excused absence as long as a leave of absence form is completed and signed by the coach. Students must procure a leave of absence form from the School office and collect work from their teachers in advance of the tournament date. Failure to follow this procedure will result in an unexcused absence.

Unexcused Absences

An unexcused absence is one that is not approved by the school (i.e. a vacation, flight schedule and appointments). The student will be given a zero for class

participation. Absences immediately prior to and after vacations (except for absences imposed by airlines, i.e. delays and cancellations) are unexcused. Students will not be eligible to make up work missed due to an unexcused absence. Please take special note of the following consequences due to unexcused absences:

- a) 3 unexcused absences from class in one semester result in an automatic semester grade reduction according to the following rule: A+ reduces to A; A reduces to A-; A- reduces to B+; etc.
- b) 6 unexcused absences in one semester result in an automatic semester grade reduction of 1 full letter grade: A+ reduces to B+; A reduces to B; etc.
- c) 9 or more unexcused absences from class in one semester result in automatic failure of the class.
- d) 3 unexcused tardies equal 1 unexcused absence and will count toward students' overall unexcused absence total for the semester.

Tardies

Students are required to be in class on time. Remember, 3 unexcused tardies equal 1 unexcused absence and will count toward students' overall unexcused absence total for the semester.

Excessive Excused Absences

In any one class, when a student's total excused absences per semester reach an unusually high level, an evaluation will be made to see if the student can earn credit in that class. A conference will be held with a student who is in danger of losing credit.

Suspension

If a student is suspended from the IMG Pendleton School, the absences incurred will be considered unexcused.

MAKE-UP POLICY

The student is responsible for any class work, examinations, homework or lessons missed as a result of an absence, excused or unexcused, and it is up to the student to consult with the teacher about making up work missed.

Students will have one day for each excused absence day to make up assignments with a maximum of 10 days (i.e. 5 school days/5 days to make up the work). For extended absences, the student is highly encouraged to complete assignments

before leaving. At the teacher's discretion long term projects may be an exception to the make-up policy.

VOLUNTARY WITHDRAWAL

With parent permission, a student may withdraw from IMG Pendleton at any time. All tuition fees for the entire year are due regardless of the date of withdrawal and must be paid before IMG Pendleton will release the student's records/transcripts. Please note there will be no refund of tuition.

MEDICAL / EMOTIONAL LEAVE

A Medical/Emotional Leave may be initiated by IMG Pendleton or requested by the student/parent. A Medical/Emotional Leave for medical reasons must be coordinated through the Health Services department.

A Medical/Emotional Leave for emotional reasons must be coordinated through the Assistant Headmaster and have the approval of the Headmaster. The length of the leave will be determined or approved by IMG Pendleton officials after consultation with parents, physicians and/or therapists. The School must give approval for a student to return after a recuperation/recovery period. Depending upon the length of the leave, the student's academic plan may need to be reevaluated.

An approved leave is considered an excused absence.

IMG PENDLETON SCHOOL

CALENDAR

2011 - 2012

August

26-27 Registration
29 First Day of Classes

September

5 No School--Labor Day
28 Progress Reports Available
Online/
Regular school day

October

12 PSAT Testing 10th & 11th
Grade
13-16 Parents Weekend
21 Last Day of Quarter 1
26 Report Cards Available
Online/
Regular school day

November

21-25 No School--Thanksgiving
Break
22 Progress Report Available
Online
28 Classes Resume

December

19-30 No School--Winter Break

January

2-3 No School-- Winter Break
4 Classes Resume
11-12 Final Exams

13 Last Day Quarter 2
16 No School--Martin Luther
King, Jr.
17 Second Semester Begins
18 Report Cards/ Regular
school day

February

15 Progress Report Available
Online/
Regular school day

March

16 Last Day of Quarter 3
19-30 No school—Spring Break
21 Report Cards Available
Online/
Regular school day

April

2 Classes Resume

May

7-18 AP Exams
23-29 Final Exams
28 No School--Memorial Day
30 Last Day of Quarter 4

June

1 Graduation & Reception
6 Report Cards Available
Online

STUDENT ACKNOWLEDGMENT FORM

Student's name (please print) _____

This detailed Handbook has been written to help students understand and adhere to the policies and procedures of IMG Academies and the IMG Pendleton School.

These rules apply to all activities on school grounds, IMG Academies' grounds, school buses and any school-related activity. It is important for students to be familiar with these expectations.

The IMG Pendleton School must have proof that every student has read this Handbook or heard it read aloud. **Please remove this page, sign it, and return it to the school office.** Your signature means that you have received this Handbook and understand the policies and procedures of the school. It does not mean that you agree or disagree with each policy or procedure. Your signature means that you have read and will follow the policies and procedures.

Thank you for reading this handbook carefully. Best wishes for an enjoyable year.

Student Signature

Date

IMG
BOLLETTIERI TENNIS
ACADEMY

2011-2012

Dear Players and Parents:

On behalf of all of us here at the IMG Academies, we'd like to thank you for choosing us for your tennis training needs! We have a very busy and exciting year in store for us.

We realize that coaching your child is a privilege, as well as a tremendous responsibility. The on-court program and tennis instruction are among the best in the country. Remember, IMGGA welcomes students at all levels of their sport; we only ask that you come ready to train and eager to improve! Do keep in mind that, while all programs are conducted in a supportive and friendly atmosphere, the instruction will be intense.

1: The IMG Bollettieri Tennis Academy expects its student athletes to follow the IMG Academies and IMG Pendleton School handbook and the rules laid within those pages. All student athletes, whether they are boarding/non-boarding, IMG Pendleton School students or not, will obey the handbook.

2: The IMG Bollettieri Tennis Academy will agree with any disciplinary consequences deemed necessary by IMG Student Services and the IMG Pendleton School. In addition to the discipline that is given by Student Services and the IMG Pendleton School, the Bollettieri coaches will add additional consequences as deemed fit.

3: If at any point a student athlete believes they are in danger of receiving a below average grade, they need to alert their coach immediately so that we can provide the student athlete with the necessary time and resources to correct that grade before it becomes a final grade.

4: All IMG Bollettieri Tennis Academy athletes will attend their Performance elective as though it is one of their regular academic classes (Post Graduate's included). Being tardy or having an unexcused absence are unacceptable and will be dealt with accordingly.

5: All players will be "on time" (which means 5 minutes early) for all IPI and tennis training sessions. If a player feels as though they have a conflict with this rule then they are to either stop by the tennis office to let the Coach know of the conflict or the call/text the Coach of their team immediately. Any text/call must be made prior to being "on time" and will not be accepted if sent after practice has already started.

6: All players and parents will be provided with tournament schedules as soon as they are completed. Any parents that would like to know our travel plans and accommodations please email Ricardo Icaza, ricardo.icaza@imgworld.com

7: All Coaches and Staff Members will return calls and emails from parents by the following week day (any weekend emails/calls will be returned on

Monday). If you have not heard from a Coach that you have contacted please email me and I will get the answer for you directly.

8: The IMG Bollettieri Tennis Academy Travel Policy is the same code of conduct that our players follow while on the IMG Academies campus. All players and parents will carry themselves as representatives of themselves and our Academy. Any player or parent that does not represent the ideals of the IMG Bollettieri Tennis Academy will be sent home or asked to leave. This should not be a problem for anyone in our Academy (players or parents) and if any feels that they need clarification of this matter, please let me know and I can spell it out clearly.

9: “I will allow my child’s Coach to be the only Coach!” We appreciate the trust you have shown in our Coaches by sending your child to train and play for us, we ask you to continue that trust throughout the year.

10: College Recruitment will be a collaborative effort between the Athlete, the Coach, the Parent, and the IMG Pendleton School Office of College Planning and Placement.

11: The last rule we have here at the IMG Bollettieri Tennis Academy is that if you have a question please ask. If there is any doubt about what any player or parent is doing please just ask our staff and we will guide you in the right direction. We can’t read minds, please let us help guide you (players and parents) through the next year and help you to enjoy the success that you have all sacrificed to experience.

If you have any questions, comments, or concerns, please do not hesitate to contact us.

Best Wishes,

Chip Brooks
Director of Tennis

Contact Information

Chip Brooks, Director of Tennis

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Miguel Rosa, Business Unit Manager

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Irene Turner, Administrative Assistant

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Mark Dalzell

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Fax: 941.752.2546
Email: mark.dalzell@imgworld.com

Ricardo Icaza, Head Traveling Coach

Cell: 941.301.9620
Fax: 941.752.2546
Email: ricardo.icaza@imgworld.com

2011 ITF TOURNAMENTS
SEPTEMBER TO DECEMBER

Tournament	Coaches	Academy Grade	Date	Deadline
Waco	Ricardo	G5	26 Sept-2 Oct	29 Aug
Wichita	Ricardo	G4	3-9 Oct	5 Sept
Atlanta	Ricardo	G4	24 Oct-30 Oct	26 Sept
South Carolina	Ricardo	G4	31 Oct-6 Nov	3 Oct
Evert		G4	7 Nov-13 Nov	TBA
Eddie Herr		G1	28 Nov-4 Dec	TBA
Orange Bowl	Ricardo	GA	5 Dec-11 Dec	TBA

The Withdrawal Deadline is at 14:00 hrs GMT on the Tuesday thirteen (13) days prior to the Monday of the tournament week. This applies to both Main Draw players and players on the Qualifying Acceptance List.

- ▲ **A SECOND COACH WILL BE SENT IF NECESSARY.**
- ▲ **GRADES A-1-2, THE ACADEMY WILL SEND A COACH ON REQUEST OF STUDENTS ENTERING THESE TOURNAMENTS.**

TOURNAMENT GUIDE

Upon your arrival to the tennis program your group coach will plan your tournament schedule. The attached tournament calendar outlines approximate dates for each category of events. Tournaments held outside of the Academy will require additional costs, such as entry fees, transportation, food and lodging. All overseas tournament fees must be paid in full prior to the deadline set by the tennis department.

TOURNAMENT ACCOUNT - \$150.00 - MANDATORY

All **boarding** and **non-boarding** students are to have a minimum of **\$150.00** in their tournament account. These funds will cover entry fees into the following tournaments:

Bollettieri Grand Prix Tournament Series
(7 Singles, 3 Double and 2 Team Tournaments) \$150.00*

Total **\$150.00**

*Students enrolled in the program for only one semester will be charged a fee of \$75.00 for the Grand Prix Series.

*Registration for the USTA Tournaments must be done online and paid by credit card.

*U.S.T.A. membership is required to participate in tournaments; cost for membership is \$19.00 per year.

ITF Tournaments

Please see Ricardo Icaza, Head Traveling Coach for Information.

Junior Tennis Orientation

Date: Sunday Aug. 28, 2011

Time: 2:00pm

Location: IMG Golf and Country Club

IMG
LEADBETTER GOLF
ACADEMY

2011-2012

Dear Players and Parents:

Welcome to the IMG Leadbetter Golf Academy! We are proud of our lasting tradition and look forward to you becoming a part of it.

Players: We ask that you embrace the opportunities in front of you. In turn, we will help you become a stronger fitter athlete who is mentally prepared to handle the rigors of competitive golf. This will all be accomplished with a fun, challenging, educational environment that will prepare you well for life on and off the golf course.

Parents: Thank you for trusting us in the of your child's Total Athlete development. We have a superb staff of Leadbetter Certified Instructors who on the average have more than 10 years experience here at the academy. Combined with our knowledge and your child's belief in the total program (mental, physical and technical) they will see a significant improvement during their time here.

There are a few guidelines as student-athletes that must be followed in order to keep you focused on your long term goals. The following handbook includes a few simple rules that will help keep your experience:

1: The IMG Leadbetter Golf Academy expects its student athletes to follow the IMG Academies and IMG Pendleton School handbook and the rules laid within those pages. All student athletes, whether they are boarding/non-boarding, IMG Pendleton School students or not, will obey the handbook. There are no exceptions! If you want to stay a member of the Leadbetter golf program you will read the handbook and follow it completely.

2: The IMG Leadbetter Golf Academy will agree with any disciplinary consequences deemed necessary by IMG Student Services and the IMG Pendleton School. In addition to the discipline that is given by Student Services and the IMG Pendleton School, the Leadbetter Academy coaches will add additional consequences as deemed fit.

3: Outside tournament participation will be suspended if the student's GPA drops below a 2.5 or if they receive any grades lower than a C in any class. All students will provide their coaches with constant academic updates. If at any point a student athlete believes they are in danger of receiving a below average grade, they need to alert their coach immediately so that we can provide the student athlete with the necessary time and resources to correct that grade before it becomes a final grade. Please know that if the grades fall below a 2.5 and the student is signed up for upcoming events, they will be withdrawn from the event and tournament expenses will be forfeited.

4. Daily attendance at golf is mandatory. If a student misses more than 3 unexcused absences two months in a row (or 6 unexcused absences per semester), they will be brought in front of the disciplinary committee and will face

disciplinary consequences that could lead to probation and possible dismissal from the academy.

5: If a student does not attend school, they can't attend golf. Students that are AM school, will then miss their PM Golf session. If they student is AM Golf and misses afternoon school, they will not be able to attend golf program the following day.

5: All IMG Leadbetter Golf Academy athletes will attend their Performance elective as though it is one of their regular academic classes (Post Graduate's included). Being tardy or having an unexcused absence are unacceptable and will be dealt with accordingly.

6: All players will be "on time" (which means 5 minutes early) for all Golf and IPI training sessions. If a player feels as though they have a conflict with this rule then they are to either stop by the golf office to let the Coach know of the conflict or the call/text the Coach of their team immediately. Any text/call must be made prior to being "on time" and will not be accepted if sent after practice has already started.

7: All golf coaches will send at least 6 reports and internet lessons throughout the school year. The lessons and reports should be expected as follows: the end of September, the middle of November, the end of December, the middle of February, the middle of April and the end of term in May. Parents - Please reach out to golf coaches with any questions Monday-Friday between the hours of 11:30 and 1:30. Staff Members will return calls and emails from parents by the following week day (any weekend emails/calls will be returned on Monday). If you have not heard from a Coach that you have contacted or you have not received a report or internet lesson on the date promised, please email Tracy Reiser, Assistant Director, at tracy.reiser@imgworld.com.

8: The IMG Leadbetter Golf Academy Travel Policy is the same code of conduct that our players follow while on the IMG Academies campus. All players and parents will carry themselves as representatives of themselves and our Academy. Any player or parent that does not represent the ideals of the academy and the spirit of the game will be asked to leave the tournament.

9: "I will allow my child's Coach to be the only Coach!" We appreciate the trust you have shown in our Coaches by sending your child to train with us. We ask you to continue that trust throughout the year. The students get very confused and conflicted on who they should listen to, which in turn leads to a lack of confidence in what they are trying to accomplish.

10: College Recruitment will be a collaborative effort between the Athlete, the Coach, the Parent, and the IMG Pendleton School Office of College Planning and Placement.

11: If you have a question, please ask. If there is any doubt about what any player or parent is doing please just ask our staff and we will guide you in the right direction. Please let us help guide you (players and parents) through the next year and help you to enjoy the success that you have all sacrificed to experience.

Contact Info

David Whelan
Director of Golf
David.Whelan@imgworld.com
951-752-2669

Tracy Reiser
Assistant Director of Golf
Tracy.Reiser@imgworld.com
941-752-2666

IMG**SOCCER**ACADEMY
2011-2012

Dear Players and Parents:

Welcome to the IMG Soccer Academy where our goal is to make the game you dream about a reality. Dedicated to total player development, the IMG Soccer Academy offers the best program in the United States and the only one of its kind.

When you choose IMG, you choose a lifestyle.

Whether your aspiration is to play professionally, earn a college scholarship, or simply improve enough to play on an elite Academy team, the IMG Soccer Academy has the program to meet your needs.

The Academy program runs 5 to 6 days a week (depending on the season) providing specialized and expert training in 3 general areas: soccer training, individual fitness training, and mental conditioning training. Each area is vital to the total development of a player.

The soccer training includes both the technical and tactical elements essential to the game. Individual and team skills vital to success in soccer will be stressed in a competitive environment. The training program is designed for players to perform and execute high-level techniques while demonstrating a keen insight, awareness and understanding of the game.

Fitness for soccer is implemented by the International Performance Institute (IPI). These coaches are experts in their field. Aspects of speed, agility, quickness, strength, power and endurance are addresses on a daily basis.

The IMG Academies Mental Conditioning is geared to the continuous psychological improvement. Personal awareness, self-confidence, motivation, discipline and self-esteem are used as tools to increase effectiveness in pressure situations.

The integration of these three components helps every student realize their utmost potential, producing a very dynamic individual who is an asset to any team regardless of the system or style of play.

In thirteen short years, the Academy's success stories and honor roll are impressive. We are most proud of our contribution to the development of players. Many have achieved levels that may not have been reached without the benefit of our program, our coaches, and our environment. College placement and professional player development are benchmarks of the Academy.

MISSION STATEMENT

The ultimate goal of the IMG Soccer Academy is the development and placement of individual players while competing at the highest level. All players must realize that in order to develop their individual talents they must work within the structure of the team for the betterment of the team. To that end, the entire IMG Soccer Academy organization; players, coaches, and staff are dedicated in order to progress from contender to winner and from winner to champion. The success achieved by the IMG Soccer Academy player and team will be the results of an organized structure built upon the principles of UNITY, TRUST, DISCIPLINE, HUMILITY, SUPERIOR EFFORT and PRIDE.

UNITY – [Teamwork]

- ^ Vital to the success in soccer
- ^ The understanding that the program always comes first, and that the players are part of that program
- ^ Voluntary cooperation from each and every member of the organization
- ^ Commitment is to the team and all actions are for the benefit of the team
- ^ A caring attitude will be exhibited by the actions of all team members toward each other and the coaching staff
- ^ *Violations to Unity and actions that are counterproductive to the program will be sanctioned*

TRUST – [Interdependence]

- ^ An atmosphere and climate of collaboration based on honest and open communication.
- ^ Accepting and trusting the critical analysis of coaches
- ^ Positive peer pressure as a result of caring and confidence in team members
- ^ *Theft, drugs, alcohol, dishonesty and deviant behavior will not be tolerated*

DISCIPLINE – [A positive mental attitude]

- ^ Consistency in effort and performance is paramount
- ^ Personal commitment to the 'mission' by actions and deeds that set new standards of excellence
- ^ Punctuality and attendance indicate respect to the team and personal responsibility
- ^ Compliance to team rules and regulations in letter and in spirit pertaining to conduct, appearance, including all of the rules set forth in the IMG Academies handbook
- ^ *Mental discipline* – to maintain concentration for the duration of practice, matches and meetings
- ^ *Technical discipline* – to develop and execute the required skills of one's position

- ^ *Tactical discipline* – in order to follow the game plan
- ^ *Physical discipline* – preparing your body for the intensity and full duration of a competitive match or training, caring for injuries and never endangering your teammate or opponent. Complete abstinence from drugs, alcohol, and/or tobacco required.
- ^ Composure in the face of adversity from opponents, official, and fans.
- ^ *Failure to comply may result in immediate expulsion or suspension from IMG program.*

HUMILITY – [Self-confidence]

- ^ Unselfish dedication to the ‘mission’
- ^ Giving innocently towards the success of the team
- ^ Sharing in both victory and defeat
- ^ Evaluating your own performance after each practice and game, being self critical first and foremost
- ^ *Showing off, criticizing and ridiculing your teammates will not be tolerated*

SUPERIOR EFFORT – [Hard Work]

- ^ Shouldering your responsibility by always accomplishing your primary task and helping others when necessary
- ^ Using all your available qualities for the good of the team, group, or training objective
- ^ Going the extra distance for others because you want it to be done for you in return
- ^ Commitment to attack and defend in a bold and decisive manner
- ^ Intensity and work habit unparalleled by opposing team and players demonstrating the advantage of full-time training
- ^ *Players who do not train with the required intensity will be removed from practice*

PRIDE – [Self-confidence]

- ^ To have pride in representing the IMG Soccer Academy
- ^ To be proud and honored to wear the IMG Soccer Academy uniform
- ^ Respect for opponents, officials and team members will take precedence regardless of the situation.
- ^ *Players who feel and state by actions or words that it is a sacrifice to be at the Academy demonstrate a lack of pride and commitment, they will not represent the Academy*

IMG SOCCER ACADEMY EXPECTATIONS

The IMG Soccer Academy expects its student athletes to follow the IMG Academies and IMG Pendleton School handbook and the rules laid within those pages. All student athletes, whether they are boarding/non-boarding, IMG Pendleton students or not, will obey the handbook. There are no exceptions! If you want to stay a member of our Soccer family you will read the handbook and follow it completely.

The IMG Soccer Academy will agree with any consequences deemed necessary by IMG Student Services and the IMG Pendleton School. In addition to the discipline that is given by Student Services and the IMG Pendleton School, the Soccer Academy coaches will add additional consequences as deemed fit.

All students will provide their coaches with constant academic updates. If at any point a student athlete believes they are in danger of receiving a below average grade, they need to alert their coach immediately so that we can provide the student athlete with the necessary time and resources to correct that grade before it becomes a final grade.

GOOD PLAYER

- ^ Is a quick learner
- ^ Interdependence/reciprocity
- ^ A good player can like or dislike his teammates but they must always respect their teammates. There must always be respect for the individual within the group.
- ^ Will carry out these same actions off the field
- ^ Has a range and quality of technique to worry their direct opponent
- ^ Affects the game in all conditions and circumstances
- ^ Has speed (and change of speed) enough to positively impact the game
- ^ Because of his/her own general and positive play, make other players in his/her team perform better, and goes on the field to do so
- ^ Has the ability to see and recognize the best course of action then take it
- ^ Is enthusiastic from start to finish
- ^ Shows he/she wants to win by attacking his/her role with energy and vigor
- ^ Will continue playing to win until the final whistle
- ^ Each player has a primary task in the foundation of the team in regards to attack, defense, and transition
- ^ Each player must understand and commit to their primary task
- ^ Starting point for success: a player may **never** play poorly at their primary task
- ^ The principal of **mutual safety**

- ^ Players will understand risk and safety factors
- ^ Interdependence/reciprocity
 - ^ Understand that in order to play well you must rely upon others around you to play well
 - ^ Reciprocate to those around you by helping each other accomplish each other's primary tasks in order to enhance each other's performance
 - ^ A good player can like or dislike his teammates but they must always respect their teammates. There must always be respect for the individual within the group.
 - ^ Will carry out these same actions off the field

GOOD SOCCER

- ^ Dominated by brains rather than brute strength – mental effort, clever, crafty, cunning, technique
- ^ Involves high individual skill within high group skill
- ^ Contains a high and varied athletic capability – speed, suppleness and stamina
- ^ Is defined in games where teams are evenly matched and both teams play to win by scoring as many goals as possible
- ^ Is fair, honest, and enjoyable
- ^ Reveals intelligent strategy
- ^ Produces in any person connected to the game, states of anxiety, tension, enjoyment, and excitement
- ^ A commitment to a no excuses environment

GOOD TRAINING

- ^ Players/Coaches will seek out the best advice/instruction
- ^ Determine a time-line/schedule for development
- ^ Set *realistic* goals to chart development
- ^ Relax – introduce and practice new concepts slowly
- ^ Practice *longer* on things that *need improvement*
- ^ Insist that you/your team practice and *play* with a *maximum of expression*
- ^ Learn from mistakes and move on
- ^ Be humble
- ^ Think for yourself and encourage others to do so
- ^ Be optimistic – be relaxed – be yourself
- ^ Look for connections to other things in life
- ^ ***Attitude, concentration and effort*** must be present in all aspects of training

TEAM REGISTRATION & GUEST PLAYING POLICY

All players expecting to play with the IMG Soccer Academy teams must register with the Academy upon enrollment, becoming an Academy player for the entire soccer year. Any Academy player wanting to be a guest player with another team must discuss this with their coach before permission will be given by the Academy. The final decision is up to the staff coaches.

NOTE:

USYSA players may not play for more than one state cup team in a year. This means those players having played in a state cup match for the 2010-2011 season are not eligible to play on the Academy's team as a rostered player for Florida State Cup. Those players who have already signed with another club for the 2010-2011 season will not be allowed to play for an Academy team without a release form from their previous club. Players that are not registered with the Academy teams may guest play for the Academy in tournaments, if their training shows a willingness to adhere to the Academy's mission statement and if they would be an asset to the Academy team. Students who are not registered with Academy teams will receive the exact programs as Academy players except during tournament preparation. At these times they will receive special attention for specific needs. Listed below are some of the events and opportunities and are not owed as part of your tuition. These are opportunities you earn by convincing the Academy staff as a result of how you play and train.

TENTATIVE SCHEDULE

BOYS

- ▲ U 16 and U 18 US Soccer Academy League
- ▲ CDL League Competition
- ▲ IMG Men's Showcase
- ▲ Dallas Showcase
- ▲ CDL Cup-Presidents Day Weekend
- ▲ Dallas Cup week leading up to Easter and Easter weekend
- ▲ Memorial Day Tournament
- ▲ Travel Abroad
- ▲ State Cup
- ▲ Region C Cup

GIRLS

- ▲ CDL League Competition
- ▲ Raleigh Shootout
- ▲ NCAA Final Four Showcase
- ▲ Orange Classic during the Christmas break
- ▲ IMG Women's Showcase
- ▲ CDL Cup-Presidents Day Weekend
- ▲ Travel Abroad
- ▲ State Cup
- ▲ Texas Challenge

TARDINESS AND ABSENCES POLICY

The goal of the IMG Soccer Academy is to provide the best possible training environment in the United States. This environment is created through coaching, facilities, planning and each player's commitment to their team and the overall program. The coaching, training environment and facilities are taken care of when you came to the Academy but the other dynamics change daily according to the player's *attitude, concentration, and effort*.

The players that make up the Academy must help create a positive environment. Therefore, there needs to be a few things that occur and a few rules you must follow.

- ▲ Players show a genuine interest in training
- ▲ Absences and tardiness should never occur
- ▲ Players must be 100% committed to the program and the team

If players come to training with their minds on other places or things, their training is hindered and they will not be focused on the objective. One inattentive player affects not only him or herself, but his or her teammates as well. Team members should not make selfish decisions. Decisions should always be made with the team or program in mind. Listed below are IMG Soccer Academy's rules regarding tardiness, rehabilitation, and absences:

- ▲ Players who are tardy or absent and have not notified the staff with a proper excuse will not train.
- ▲ Players who do not train **ARE NOT ELIGIBLE** to play in the next competition.
- ▲ Injuries should be reported immediately. Injured players must follow all of the trainer's instructions in regards to rehabilitation. Rehabilitation is considered to be equal to a training session. Athletes may not return from rehabilitation directly to competition, they must return to training first.
- ▲ In keeping with the theme of each player being responsible for their own career, players need to keep the coaches informed about

school and firmly commitments as it pertains to missing or being late to training. It is the responsibility of the player, not their family and/or friends, to notify the staff coach prior to practice.

^ All absences due to traveling home must be approved by the school and a coach before travel arrangements are made.

^ Before planning a college visit players must consult the IMG Soccer Academy staff coaches concerning the best dates for the visit.

^ Absences from practice due to injury must be cleared through the trainer or a doctor.

^ After being under the care of a doctor for any injury or illness, a written medical release from that physician will be required **BEFORE** returning to training.

RULES AND REGULATIONS

Academy students are responsible for adhering to the following:

^ All guidelines as set forth in the IMG Sports Academies Student/ Parent handbook.

^ All rules and regulations pertaining to school conduct and classroom behavior as well as work assignments. Violations of school policies should not infringe upon your participation in IMG Soccer Academy programs (i.e. detention, unsatisfactory progress reports).

^ Students with unsatisfactory school progress reports will be notified and sanctioned if necessary.

^ Attendance and punctuality are mandatory at all scheduled IMG Soccer Academy programs – including IPI, IMG Academies Mental Conditioning sessions, meetings, pre-game meals, departure times, curfews, etc.

^ The written and unwritten Laws of the Game. Academy teams and players must set an example of sportsmanship and behavior on and off the field.

^ Letting a staff coach know any practice or activity you miss due to illness, school commitment or family emergency at least 24 hours in advance.

^ Consulting with age group coaches as to the best time for home visits, vacations, and college visits as to minimize disruptions to the core activities of your program and team schedule.

^ Report all injuries to a staff coach and trainer immediately. Follow all rehab and recovery programs as prescribed by the Sports Medicine Department.

^ Only Academy training gear may be worn during training sessions.

Failure to comply may result in removal from practice, suspension and even immediate removal from the Academy.

DISCIPLINE

Violations of the IMG Soccer Academy rules will result in, but are not limited to the following:

- 1) Fines under our system for minor infractions
- 2) Short and long term cleanup crew assignments (shed, field, clubhouse)
- 3) Event preparation – or breakdown (game day needs- banner/signage placement)
- 4) Sit out next league, tournament or friendly match (**NOT EXCUSED FROM TRAINING**)
- 5) Train down – with younger age group or lower ability levels
- 6) Removal from Academy (NO REFUNDS)

Violations of IMG Academies or school rules will result but not limited to the following:

- 1) Weekend work crew with the groundskeeper
- 2) Maintenance of goals, nets, fences and equipment
- 3) Sitting out next League, tournament or friendly match
- 4) Train down
- 5) Removal From the Academy (NO REFUNDS)

Higher expectations and standards of behavior are required from students receiving financial assistance.

TRAVEL RULES AND REGULATIONS

The following is a list of rules and regulations for the travel with the IMG Soccer Academy. These guidelines are not designed as restrictions but rather to enhance performance of the academy team's members in competition.

The purpose of any IMG Soccer Academy trip is threefold: **First, to compete and measure our development against the best possible opponents. Second, to give individual team members exposure to the numerous college coaches watching the tournament or event, and third, to promote the IMG Soccer Academy, its philosophy, its programs and you, its products.**

To that end, it is imperative that each player understands that playing well is very important to accomplish our objectives. An Academy trip is not a kick around vacation. You are a working soccer player traveling with two primary objectives: **play well and advance as far as attitude, concentration and effort will allow.**

Your responsibility to the team begins when you board the bus and ends when you return to the Academy. Players who choose not to follow the rules and regulations are subject to being sent home by staff discretion.

Please, follow instructions, enjoy yourself and let the coaches and staff take care of the small details. Your job is the big picture- **Playing well and winning.**

GENERAL

- 1) No player is permitted to have in his/her possession, or use, any illegal drugs.
- 2) There is to be no drinking of alcohol.
- 3) Someone always notices your conduct in business establishments. Don't embarrass yourself and/or your teammates by acting in an inappropriate manner.
- 4) You should make arrangements to have sufficient spending money to take care of your personnel needs while on the road. Under no circumstances will the IMG Soccer Academy give personal loans to players.

INCIDENTAL EXPENSES

Transportation, meals, and lodging are provided for with your competition fee. Bring your own spending money. The player in advance of check out time must pay all incidental expenses (phone, room service, movies, etc.) Players should clear incidental expenses the night prior to departure whenever possible. Failure to adhere to this policy may result in fines.

DIET

It is important to think like a 24 – hour athlete and as such, your diet and its preparation should reflect this fact. Foods that will enhance your performance include complex carbohydrates (breads, fresh fruit, pasta, vegetables, fish and poultry). Try to avoid any fried preparations and simple sugars like chocolate and soda, which only serve as empty calories. Stay hydrated; it will help your performance.

TRANSPORT

You must be on the vans to and from the airports, hotels and workouts. No one is excused from the team transportation unless permission is given by the head coach. Please no screaming or carrying on in the vans. Team warm ups or approved travel gear are to be worn whenever traveling as a team. All players must be awake (no bed heads) and professionally dressed before getting into buses with the team. Players must wear the team polo, warm up or fleece top, dress shoes and khaki pants during any air travel. Please observe all rules, written and unwritten of sportsmanship and protocol.

HOTEL RULES

- 1) You are a guest of the hotel or other organization providing accommodations. Please do everything necessary to maintain a cooperative relationship. It is absolutely necessary that you conduct yourself in an exemplary manner.

- 2) Team members will eat all meals at the prescribed time. It is mandatory that you attend the breakfast period each morning, as well as everything necessary to maintain a cooperative relationship. It is absolutely essential that you conduct yourself in an exemplary manner.
- 3) As you awake for breakfast, you should be showered with your teeth brushed and your hair combed. Look the part.
- 4) Keep yourself neat and presentable at all times. You are also responsible for the conduct and care of your room. If your teammates are in your room being loud, it is your responsibility to quiet them. If an item is broken, missing or stolen from your room, you are responsible.
- 5) You are responsible to pay for your own incidental expenses (room service, movies, telephone, etc).
- 6) Coaches are there to coach you – not to police you. Compliance with IMG Soccer Academy rules and policies are in place to insure a well-organized and well disciplined team.
- 7) It is your responsibility to be on time for all practices, meetings, and other appointments. **Excuses will not be accepted.**
- 8) Curfew for all players will be determined and set by the head coach on a daily basis. At the assigned curfew, you must be in your own room and in bed. Ample rest is crucial for your best performance.
- 9) Make all telephone calls before curfew.
- 10) Loud radios, TV's or musical instruments are not permitted. Keep the noise down so everyone can enjoy his/her own free hours. Please show respect for your roommate and other guests of the hotel.
- 11) If you have guests, visit with them in the lobby or restaurant. No guests are permitted in your room, unless permission is granted by the head coach.
- 12) If you are going to be out of your room, make sure someone from the team knows where you are going to be at all times. Keep your rooms locked and valuables secured. Don't leave money and valuables out in the open.
- 13) Please show respect for your roommate. Turn off your cell phone so that you and your teammate acquire a good night's sleep.

ILLNESS AND INJURIES

It is the responsibility of each player to notify the Academy Staff of any injuries that occur so that the proper treatment can be administered. It is imperative that this is done in the most timely manner so that we can get you healthy as soon as possible. This also applies to health concerns such as sickness or any other ailments that maybe affecting you. If need be, doctor appointments can be arranged by the Academy Staff even while traveling.

DRESS AND APPEARANCE

Please be reminded that only athletic apparel bearing the **Under Armour** logo, the official equipment supplier of the IMG Soccer Academy, is acceptable to be worn while on all trips. For all games shin-guards must be worn, socks must be pulled

up and shirts tucked in. Please use good judgment when appearing in public. Always be neat and presentable. **Players must wear the team polo, warm up or fleece top, dress shoes and khaki pants during any air travel.**

EQUIPMENT

You are responsible for all equipment issued to you, whether for training, travel or leisure. The equipment manager/coach will provide you with game gear for each game. You will pick up clean kits at the time and location specified by your equipment manager/coach. Dirty uniforms must be hanged in within 30 minutes of returning to the hotel (prior to team meal).

PARENTAL EXPECTATIONS/ GUIDELINES 24 HOUR RULE

In order to obtain optimal success, it is necessary for the coaching staff to be in complete control of the athlete's performance. In order to do so, we need the full cooperation and support from the parents. We are dealing with your child and the team on a daily basis and hold them accountable in each and every soccer situation.

Our staff will provide the necessary motivation and technical/tactical instruction. We would hope as parents that you would support the Academy and its teams as well as your own child. Please encourage your child to take responsibility for his/her own actions, rather than intervening yourself. Ask your child to address concerns directly with the coaching staff. This develops them as individuals, holds them accountable for their own actions and promotes maturity.

If you feel the need to intervene, please allow **24** hours after a match before approaching a staff coach to discuss your child's performance. The coaches are the most invested people in the matches and this is an emotional time for everyone. We find that 24 hours allows for cooler heads to prevail and promotes a more productive dialog. This applies especially to tournaments when coaches are inundated with logistical demands of scouting, preparing for the next match, and dealing with meals and other administrative concerns. Unfortunately, addressing individual concerns is sometimes at the expense of the entire team. Please put the team and coach first by setting an appointment **24 hours after the event.**

As parents we expect you to cheer and support the team appropriately and in a positive manner. We do not expect you to coach the team. Please be humble and represent the Academy and your child in the spirit of sport. Your own expectations and goals may differ from that of your child, please keep this in mind.

Following these simple suggestions will help give your child a better program and a more meaningful experience in the game. Thank you for your cooperation.

SAMPLE DAILY TRAINING SCHEDULE

BOYS

8:00 am Tram to fields
8:30 am Movement
9:00 am Soccer Training
11:30 am Treatment/rest/IPI Elective
1:00 pm Directed Learning/Elective
2:00 pm IMG Pendleton School
6:30 pm Dinner
7:00 pm Weights/MCA/Video Analysis

GIRLS

7:30 am IMG Pendleton School
12:00 pm Lunch
12:30 pm Treatment/rest/IPI Elective
2:00 pm Weights/MCA/Video Analysis
3:00 pm Tram to fields
3:30 pm Movement
4:00 pm Soccer Training
6:30 pm PM Directed Learning/Elective

IMG **BASEBALL** ACADEMY
2011-2012

Dear Student Athletes:

Welcome to the IMG Baseball Academy where our mission is to improve each player technically, physically, and mentally. We are the most unique, most effective developmental program in baseball, in which our sole responsibility is to develop talent and help each and every one of our players improve their skills and realize their full potential, on and off the field.

The IMG Baseball Academy has an individual program that can suit every player's needs. We offer a variety of programs not only to amateur athletes, but professional and collegiate athletes as well.

The IMG Baseball Academy program operates 5 to 6 days out of the week, depending upon the time of the year. We are focused on providing a variety of developmental drills, practice sessions, and situational games along with customized training established to meet each player's individual needs. We realize that each player develops differently and at different rates. Our coaches have their own individual areas of expertise (infield, outfield, pitching, catching, and hitting) and teaching styles to help address those needs.

Daily IMG Performance Institute (IPI) sessions work on the strength, speed, agility, conditioning, and overall fitness of our athletes. Each IPI staff member is an expert in their field and customize each of the workouts to baseball specificity.

Weekly IMG Mental Conditioning (MC) sessions are dedicated to helping athletes become mentally tough while establishing and achieving their goals. Mental Conditioning employs highly trained professionals in the areas of mental conditioning, education, and counseling. Their mission is to direct, facilitate, and monitor each athlete's positive mental development in order to fulfill their goals in competition and in life.

At the IMG Baseball Academy, it is our assignment to provide each player professional caliber instruction using the most modern and contemporary methods available to educate our athletes in the physical, mental, nutritional, and sport specific athletic aspects of the game. We feel these elements are necessary for each athlete to reach their maximum potential while aspiring to become the Total Athlete. We also provide expert evaluations along with collegiate and professional exposure when applicable. **College placement opportunities and professional player development is our main focus at the Academy.** 95% of our full-time graduates attend college and we have an IMG professional alumni list that exceeds 200.

Being a member of our community is a privilege. Your maturation will encompass learning responsibility and accountability for your actions. Successful growth here, both on and off the baseball field, will prepare you for success in future endeavors you find yourself involved in.

Welcome and good luck.

Ken Bolek

Director - IMG Baseball Academy

BASEBALL 2011 – 2012 FULL TIME TRAINING SCHEDULE

DIRECTOR: KEN BOLEK

****Please note this schedule is subject to change****

Fall / Winter

Monday, Wednesday, and Friday

1:30 PM	Report to Academy Park Complex
1:45 PM – 2:15 PM	Stretch / Speed and Agility Program
2:15 PM – 2:30 PM	Throwing Program
2:30 PM – 4:15 PM	Team Workout
4:30 PM – 5:30 PM	Session 1: Strength Program (IPI Weight Room)
5:30 PM – 6:30 PM	Session 2: Strength Program (IPI Weight Room)

Tuesday

1:30 PM	Report to Academy Park Complex
1:45 PM – 2:15 PM	Stretch / Speed and Agility Program
2:15 PM – 2:30 PM	Throwing Program
2:30 PM – 4:15 PM	Team Workout
4:30 PM – 5:30 PM	IPI Endurance Training

Thursday

1:30 PM	Report to Academy Park Complex
1:45 PM – 2:15 PM	Stretch / Speed and Agility Program
2:15 PM – 2:30 PM	Throwing Program
2:30 PM – 4:15 PM	Team Workout
4:30 PM – 5:45 PM	Mental Conditioning Session (Sports Performance Center)

Saturday or Sunday

9:00 AM – 4:00 PM	Doubleheaders or IMG Games (Academy Park)
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Spring

*Spring daily schedule will vary as the Post Grad, Varsity and Junior Varsity teams will be participating in games throughout each week as a part of their official spring season.

2011 FULL-TIME FALL SEMESTER CALENDAR

AUGUST 29TH – SEPTEMBER 2ND

1:30PM	REPORT TO ACADEMY PARK COMPLEX
1:45PM – 4:15PM	BASEBALL WORKOUTS

4:30PM – 5:45PM

IPI TESTING / ORIENTATION

SEPTEMBER 6TH – NOVEMBER 12TH

1:30PM	REPORT TO ACADEMY PARK COMPLEX
1:45PM – 4:15PM	BASEBALL WORKOUTS
4:30PM – 5:30PM	SESSION 1 – IPI
WEIGHT/STRENGTH (M,W,F)	
5:30PM – 6:30PM	SESSION 2 - IPI – WEIGHT /
STRENGTH (M, W, F)	IPI – ENDURANCE TRAINING
(TUES.)	

MENTAL CONDITIONING (THURS.)

OCTOBER 13TH – 16TH

IMG ACADEMIES 2ND ANNUAL PARENTS WEEKEND

NOVEMBER 14TH – NOVEMBER 17TH

INDIVIDUAL PLAYER EVALUATION MEETINGS

NOVEMBER 18TH – NOVEMBER 27TH

OFF WEEK – THANKSGIVING HOLIDAY BREAK

NOVEMBER 28TH – DECEMBER 16TH

1:30PM	REPORT TO ACADEMY PARK COMPLEX
1:45PM – 4:15PM	BASEBALL WORKOUTS
4:30PM – 5:45PM	IPI – WEIGHT / STRENGTH (M,
W, F)	
(TUES.)	IPI – ENDURANCE TRAINING
(THURS.)	MENTAL CONDITIONING

DECEMBER 17TH – JANUARY 3RD 2012

HOLIDAY BREAK

IMG Baseball Academy Guidelines for Players and Parents

Players: You have been presented with a tremendous opportunity! No longer will you be lacking for opportunities to improve yourself as a player, student, and as a human being. Make sure that you take advantage of every moment and that you thank the ones who have helped you get to this point in your life. Nothing should ever be taken for granted. If you live each day at IMG as if it is the most important day in your young life, then you will achieve long-lasting success.

Parents: Thank you for trusting us to continue to guide your children on their life journey. We are grateful for the amount of respect that you have shown our staff and look forward to working together to help your children achieve their dreams. You have spent a great deal of time and effort trying to provide an excellent example and have raised wonderful young men.

As these players continue to develop as total student athletes, we have some guidelines that will help guarantee our players are focused on achieving their goals. The following guidelines are some simple rules that will help the IMG Baseball Family to experience the best year to date!

1: The IMG Baseball Academy expects its student athletes to follow the IMG Academies and IMG Pendleton School handbook and the rules laid within those pages. All student athletes, whether they are boarding/non-boarding, IMG Pendleton School students or not, will obey the handbook. There are no exceptions! If you want to stay a member of our Baseball family you will read the handbook and follow it completely.

2: The IMG Baseball Academy will agree with any disciplinary consequences deemed necessary by IMG Student Services and the IMG Pendleton School. In addition to the discipline that is given by Student Services and the IMG Pendleton School, the Baseball Academy coaches will add additional consequences as deemed fit.

3: The standard GPA for all IMG High School players will be a 3.0, but Baseball Academy consequences will not be applied unless their GPA drops below a 2.5 or if they receive any grades lower than a C in any class. All students will provide their coaches with constant academic updates. If at any point a student athlete believes they are in danger of receiving a below average grade, they need to alert their coach immediately so that we can provide the student athlete with the necessary time and resources to correct that grade before it becomes a final grade.

4: All IMG Baseball Academy athletes will attend their Performance elective as though it is one of their regular academic classes (Post Graduate's included). Being tardy or having an unexcused absence are unacceptable and will be dealt with accordingly.

5: All players will be "on time" (which means 5 minutes early) for all IPI and Baseball training sessions. If a player feels as though they have a conflict with

this rule then they are to either stop by the baseball office to let the Coach know of the conflict or the call/text the Coach of their team immediately. Any text/call must be made prior to being “on time” and will not be accepted if sent after practice has already started.

6: All players and parents will be provided with complete game and travel schedules as soon as they are completed. Any parents that would like to know our travel plans and accommodations please email Nick Phelps at nick.phelps@imgworld.com

7: All Coaches and Staff Members will return calls and emails from parents by the following week day (any weekend emails/calls will be returned on Monday). If you have not heard from a Coach that you have contacted please email me and I will get the answer for you directly.

8: The IMG Baseball Academy Travel Policy is the same code of conduct that our players follow while on the IMG Academies campus. All players and parents will carry themselves as representatives of themselves and our Academy. Any player or parent that does not represent the ideals of the IMG Baseball Academy will be sent home or asked to leave. This should not be a problem for anyone in our Academy (players or parents) and if any feels that they need clarification of this matter, please let me know and I can spell it out clearly.

9: “I will allow my child’s Coach to be the only Coach!” We appreciate the trust you have shown in our Coaches by sending your child to train and play for us, we ask you to continue that trust throughout the year.

10: We have a 24 hour policy about parents and coaches talking after games. After a tough game everyone is emotional (players, parents, and coaches). If you have a question or comment to make concerning the game that was just played, we ask that everyone go home sleep on it and then bring it to our staff for discussion. We have an open door policy to our parents and are free to discuss any matter relating to your child’s development, we just ask for a cool down period after game play.

11: College Recruitment will be a collaborative effort between the Athlete, the Coach, the Parent, and the IMG Pendleton School Office of College Planning and Placement.

12: The last rule we have here at the IMG Baseball Academy is that if you have a question please ask. If there is any doubt about what any player or parent is doing please just ask our staff and we will guide you in the right direction. We can’t read minds, please let us help guide you (players and parents) through the next year and help you to enjoy the success that you have all sacrificed to experience.

We are excited about this year and look forward to starting with our teams immediately.

If you need anything from me directly please do not hesitate to contact me and I will be in touch immediately.

Best Wishes,

Ken Bolek
IMG Baseball Director
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[**www.imgacademies.com**](http://www.imgacademies.com)

IMG **BASKETBALL** ACADEMY
2011-2012

Dear Players and Parents:

Welcome to the IMG Basketball Academy. Here at IMG Basketball we consider our Academy to be a big family and we are excited to have you join us for the 2011-12 year.

Players: You have been presented with a tremendous opportunity! No longer will you be lacking for opportunities to improve yourself as a player, student, and as a human being. Make sure that you take advantage of every moment and that you thank the ones who have helped you get to this point in your life. Nothing should ever be taken for granted. If you live each day at IMG as if it is the most important day in your young life, then you will achieve long-lasting success.

Parents: Thank you for trusting us to continue to guide your children on their life journey. We are grateful for the amount of respect that you have shown our staff and look forward to working together to help your children achieve their dreams. You have spent a great deal of time and effort trying to provide an excellent example and have raised wonderful young men and women.

As these players continue to develop as total student athletes, we have some guidelines that will help guarantee our players are focused on achieving their goals. The following handbook includes some simple rules that will help the IMG Basketball Family to experience the best year to date!

1: The IMG Basketball Academy expects its student athletes to follow the IMG Academies and IMG Pendleton School handbook and the rules laid within those pages. All student athletes, whether they are boarding/non-boarding, IMG Pendleton students or not, will obey the handbook. There are no exceptions! If you want to stay a member of our Basketball family you will read the handbook and follow it completely.

2: The IMG Basketball Academy will agree with any consequences deemed necessary by IMG Student Services and the IMG Pendleton School. In addition to the discipline that is given by Student Services and the IMG Pendleton School, the Basketball Academy coaches will add additional consequences as deemed fit.

3: The standard GPA for all IMG High School players will be a 3.0, but Basketball Academy consequences will not be applied unless their GPA drops below a 2.5 or if they receive any grades lower than a C in any class. All students will provide their coaches with constant academic updates. If at any point a student athlete believes they are in danger of receiving a below average grade, they need to alert their coach immediately so that we can provide the student athlete with the necessary time and resources to correct that grade before it becomes a final grade.

4: All IMG Basketball Academy athletes will attend their Performance elective as though it is one of their regular academic classes (Post Graduate's included). Being tardy or having an unexcused absence are unacceptable and will be dealt with accordingly.

5: All players will be "on time" (which means 5 minutes early) for all IPI and Basketball training sessions. If a player feels as though they have a conflict with this rule then they are to either stop by the basketball office to let the Coach know of the conflict or the call/text the Coach of their team immediately. Any text/call must be made prior to being "on time" and will not be accepted if sent after practice has already started.

6: All players and parents will be provided with complete game and travel schedules as soon as they are completed. Any parents that would like to know our travel plans and accommodations please email Coach Greg Spatola at: Gregory.Spatola@imgworld.com.

7: All Coaches and Staff Members will return calls and emails from parents by the following week day (any weekend emails/calls will be returned on Monday). If you have not heard from a Coach that you have contacted please email me and I will get the answer for you directly.

8: The IMG Basketball Academy Travel Policy is the same code of conduct that our players follow while on the IMG Academies campus. All players and parents will carry themselves as representatives of themselves and our Academy. Any player or parent that does not represent the ideals of the IMG Basketball Academy will be sent home or asked to leave. This should not be a problem for anyone in our Academy (players or parents) and if any feels that they need clarification of this matter, please let me know and I can spell it out clearly.

9: "I will allow my child's Coach to be the only Coach!" We appreciate the trust you have shown in our Coaches by sending your child to train and play for us, we ask you to continue that trust throughout the year.

10: We have a 24 hour policy about parents and coaches talking after games. After a tough game everyone is emotional (players, parents, and coaches). If you have a question or comment to make concerning the game that was just played, we ask that everyone go home sleep on it and then bring it to our staff for discussion. We have an open door policy to our parents and are free to discuss any

matter relating to your child's development, we just ask for a cool down period after game play.

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12: The last rule we have here at the IMG Basketball Academy is that if you have a question please ask. If there is any doubt about what any player or parent is doing please just ask our staff and we will guide you in the right direction. We can't read minds, please let us help guide you (players and parents) through the next year and help you to enjoy the success that you have all sacrificed to experience.

We are excited about this year and look forward to starting with our teams immediately.

If you need anything from me directly please do not hesitate to contact me and I will be in touch immediately.

Best Wishes,

Andy Borman
IMG Basketball Director
Office: 941-752-2579
Email: Andrew.Borman@imgworld.com

IMG
MADDEN FOOTBALL
ACADEMY

2011-2012

Dear Players and Parents:

We here at IMG Madden Football Academy share the goal of developing you into a fundamentally sound, disciplined, competitive contributor to our society from this moment forward. You have been presented with an opportunity unlike any other in the world. If you are willing to work hard, be dedicated and follow the rules of IMG Academies you will find success in life.

We expect you to follow the rules and guidelines laid out in front of you in the IMG Academies and IMG Pendleton School handbook to ensure your safety, well-being, success and, most of all, enjoyment during your time here at IMG Madden Football Academy. All student athletes, whether boarding/non-boarding, IMG Pendleton School students or not, will obey the handbook. There are no exceptions! IMG Madden Football Academy will agree with any disciplinary consequences deemed necessary by IMG Student Services and the IMG Pendleton School. Additional consequences will be added by the Madden Football Academy coaches as deemed fit.

We are motivated to make you the best football player you can be. With more than 100 years of playing and coaching experience at the college and professional level we will provide you with the knowledge it takes to assist you in reaching your full potential as a player.

Our IMG Academies Performance Institute (IPI) specializes in the strength, speed, agility, conditioning, and overall fitness of our athletes. Each IPI staff member is an expert in their field and offers a customized program for each athlete.

IMG Mental Conditioning (MC) is dedicated to helping you become mentally tough while establishing and achieving your goals. IMG Mental Conditioning employs highly trained professionals in the areas of mental conditioning, education, and counseling. Weekly sessions with our Mental Conditioning specialists will help you gain that mental advantage that is crucial in helping you become successful both on and off the field.

There are many facets to becoming a well rounded, elite football player. It starts with world class instruction, nutritional education, mental conditioning and hard work. All of those things lead to your success at the next level. Together with our advisors as well as colleges across the country it will be a collaborative effort between athlete, parent and coaches to be sure that you are paired with the college that makes the most sense for you at the conclusion of your time here on our campus.

It is an honor for us to have you here. It is also a privilege for you. It is our commitment to help you grow and educate you on the importance of making good decisions while on and off campus. We look forward to being a resource for you in your maturation process and development into standout student athletes.

Chris Weinke
Director of IMG Madden Football Academy
(941)739-7399
Chris.Weinke@imgworld.com

IMG**PERFORMANCE**INSTITUTE

2011-2012

IMG Academies is unique in the marketplace: it is the only place in the world that can offer the total athlete experience that prepares young people for success in life at college and life after college. The Total Athlete is someone who maximizes his or her full potential across all dimensions of performance. Someone who refuses to sacrifice academics for athletics — or vice versa. We help you become the Total Athlete by carefully planning a student's specific schedule to allow maximum use of their time to fit in the different demands of academics, sport, performance, and competition.

In 2011-2012, IMG Performance Institute (IPI) is launching a new performance program which will support our vision of developing the Total Athlete. The performance program is a structured set of experiences which will help a student athlete maximize their potential on and off the court or field. We have three layers to the performance program:

- ▲ Core performance
- ▲ Performance electives
- ▲ Specialist tutoring in performance

Core Performance

Core performance services cover training and development in physical conditioning and mental conditioning. Physical conditioning covers training in strength, power, agility, flexibility, coordination, balance, movement and speed, as well as regeneration. We firmly believe recovery and regeneration is an integral component of elite training and is critical for optimal performance and improvement. Mental conditioning builds the mental skills that help athletes reach their goals and compete at their best on any given day. As part of core performance, athletes will complete Combine 360 testing at the beginning of Fall 2011 semester and at the end of Spring 2012 semester.

Performance Electives

Similar to a college offering education classes, a performance elective is a semester long training course chosen by the student from a set of options. Each performance elective lasts 60 minutes and typically every athlete will have one performance elective per week. Some athletes may choose to take additional electives if their academic and athletic schedule permits it. The performance elective program has been designed to cover a range of specialized subjects covering physical, character and career development.

There are a number of guidelines for the performance elective program

- ⤴ Every student athlete who attends IMG Pendleton, St. Stephens or is undertaking a Post Grad program is eligible for one performance elective per semester. Additional electives can be purchased if the student athlete has time on his/her schedule
- ⤴ All other student athletes who do not receive a performance elective as part of their tuition can purchase performance electives once we publish the timetable of electives.
- ⤴ Every athlete will choose up to five potential electives. We will endeavor to give every athlete their highest ranked elective where possible.
- ⤴ We will publish the elective timetable for the Fall Semester on September 9, 2011. The Fall Semester Elective program will begin on September 12, 2011.

Specialist Tutoring

Specialist tutoring can be purchased for those students who wish to get tailored support in a specific area of their personal development. Specialist one-to-one tutoring is offered in:

- ⤴ Nutrition
- ⤴ Mental Conditioning
- ⤴ Athletic Body Management
- ⤴ SAT/ACT.

Specialist tutoring in small groups is offered in:

- ⤴ Physical training
- ⤴ Communication training by game on

For further information on the IMG Performance Institute program in 2011-12, please refer to our website (<http://www.imgacademies.com/img-performance-institute>)

We aspire to make performance an integral part of every athlete's experience at IMG Academies. As a result we collaborate closely with all the IMG Sport Academies, the IMG Pendleton School and Student Services. We have some guidelines that will help our student athletes maximize their potential and make the most of their IMG experience:

- ⤴ The IMG Performance Institute expects its student athletes to follow the IMG Academies and IMG Pendleton School handbook and the rules laid within those pages. All student athletes, whether they are boarding/non-boarding, IMG Pendleton School students or not, will obey the handbook. There are no exceptions!
- ⤴ All student athletes are expected to attend and be on time for IPI Core Performance and Performance Electives as laid out in their schedule (attendance is not optional, it is mandatory).
- ⤴ Many athletes request to purchase specialist tutoring in physical conditioning. Our policy is that we will conduct a needs assessment of every athlete who makes such a request. We typically approve such requests if the athlete is attending core performance (physical conditioning) sessions with their sport and applying themselves. However, specialist tutoring should not be seen as a substitute for attending core performance.

